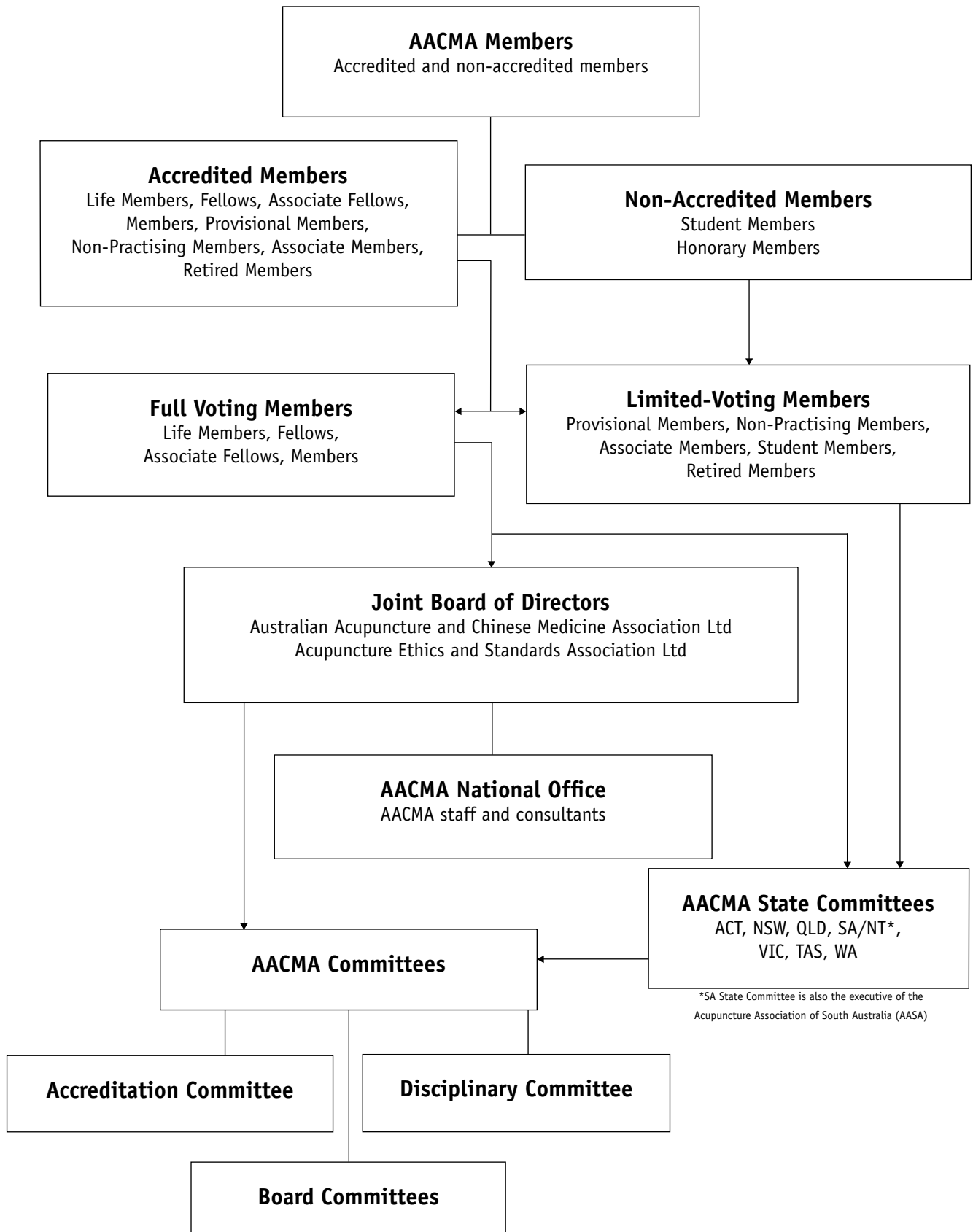


2009 Annual Report

Australian Acupuncture and
Chinese Medicine Association Ltd
ACN 010 020 390

Acupuncture Ethics and Standards
Organisation Ltd
ACN 065 533 762

AACMA ORGANISATIONAL STRUCTURE



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President's Report

Promoting Excellence in Acupuncture and Chinese Medicine Health Care

THE PRESIDENT'S PERSPECTIVE

National registration of the Chinese medicine profession from 1 July 2012 is undoubtedly the most momentous event in the history of our profession in Australia. It has been one of three primary goals of the association. The other two—access to Medicare (including the Extended Primary Care via GP Health Management Plan) and access to hospital care for patients—would not be remotely achievable without national registration.

We are not there yet, with some states still to come on board with their enabling legislation, but you could say we are closer than ever before. It will mean a steep learning curve for the national office and board. I have no doubts that we can take up the challenge and succeed.

With the forthcoming changes to national registration, this will mean changes to the practice environment. As mentioned before by past president, James Flowers, it will mean some members will have to lift their game and all of us will have to meet the challenges as well as the higher expectations of the community. This will mean legally enforceable standards of clinical practice and professional ethics. This does not mean we cannot practise the 'art of Chinese medicine' because, after all, it really is a 'sublime' profession to be in; but it will require us to take on more responsibility and support our communities. I believe part of this role will come from AACMA in getting more practice-related support for our patients using Chinese medicine.

National registration would not have been possible without AACMA being a stable organisation. I would like to thank past presidents, current and past board members, and Judy James for keeping it together for so long.

Other notable events that impacted our members in 2009 included, firstly, the fires that ravaged Victoria on 'Black Saturday' 7 February 2009. These terrible fires and loss of life caused real hardship not only for the general public but also for our members who practised in these areas. Secondly, the significant changes to the health fund provider recognition came into effect on the 1 July 2009.

On the global front, China initiated the development of international standards for TCM under the International Organization for Standardisation (ISO). AACMA has taken a leadership role for Australia in that process. In 2009, AACMA representatives participated in a number of other international processes related to international standards. AACMA also provided advice to the federal government on the Australia-Korea free trade agreement.

The year ahead

In 2010, your Board continues to work on various projects to protect and grow members' benefits. Our profession remains at a crossroads in a number of areas: national registration, private health insurance provider registration, international standards, strategies to preserve and build our limited resources during these difficult financial times, to name just a few.

We, the AACMA Board, look forward to another exhilarating year in the field of Chinese medicine and a successful and profitable year for our members.

2009 HIGHLIGHTS

The major issues from 2009 are highlighted below.

National registration

2009 was a landmark year on the development of the TCM profession. The Chinese medicine profession will be included in the National Registration and Accreditation Scheme for the Health Professions from 1 July 2012.

Chinese medicine practitioners are one of four partially registered professions (Aboriginal and Torres Strait Islander health workers, occupational therapists, and radiation protection practitioners are also included). These four professions are additional to the 10 fully registered professions already agreed for inclusion in the scheme.

The future (national) Chinese Medicine Board of Australia is expected to be appointed 12 months before the scheme comes into operation. The existing Chinese Medicine Registration Board of Victoria will cease to exist as of 1 July 2012 and Victorian-registered practitioners will automatically transfer into the new scheme. All other TCM practitioners will need to apply to the national registration board for registration under transition standards that are yet to be developed.

Key features of the national scheme, applying to all health professions are:

- a national system for health practitioner regulation;
- a public national register for each profession;
- independence of accreditation functions (accreditation means accreditation of courses and training programs);
- national boards are to exercise regulatory functions;
- the Australian Health Practitioner Regulation Agency to support boards.
- mandatory reporting;
- criminal history and identity checks;
- simplified complaints arrangements
- student registration;
- privacy protections for practitioners and consumers;
- mandatory professional indemnity insurance;
- mandatory continuing professional development.

The course accreditation functions for each profession will operate independently from the national boards which have the function of practitioner registration and regulation. AACMA supports this separation of functions as a means to provide greater transparency and accountability.

Endorsements in relation to acupuncture: By far the most controversial aspect of the legislation is a mechanism to enable endorsement for the practice of acupuncture by other health boards. Endorsed practitioners will be able to use the title acupuncturist without having to be registered in the Division of Acupuncture with the national Chinese Medicine Board. This is an adaptation of the Victorian model albeit with a requirement to consult and a greater level of transparency and accountability than is apparent in the Victorian situation.

President's Report (continued)

Health insurance matters

Commonwealth legislation to establish national baseline criteria for provider registration by private health funds was passed on 12 June 2008 and came into effect for Victorian members on 1 July 2008. For the rest of the profession, the rules came into effect on 1 July 2009.

Under the Private Health Insurance (Accreditation) Rules (the Rules), quality requirements apply to practitioners if they are to be recognised by a private health insurer for the purpose of paying health fund rebates on their services. These changes effectively overrode the law against third line forcing (that is, forcing someone to be a member of a profession association in order to gain a benefit) in relation to health fund provider recognition. Under the Rules, practitioners are required to be a member of an appropriate professional body for their patients to obtain a rebate from the health fund.

For acupuncturists and Chinese medicine practitioners providing these services in Victoria, they must be registered with the Chinese Medicine Registration Board of Victoria (CMRBV) in the relevant division(s) for acupuncture and/or Chinese herbal medicine services to be rebatable by health funds. The health funds have continued to rely on AACMA lists to identify eligible Victorian acupuncture and Chinese medicine providers.

For practitioners providing acupuncture and Chinese herbal medicine services outside Victoria, they must be a member of a professional association that satisfies the criteria in Clause 10 of the Rules and that association must be recognised by the particular health fund. If the association is not recognised by a particular health fund for a particular service, then the service(s) is(are) not rebatable by the health fund.

Once national registration comes into operation on 1 July 2012, it will be a requirement for all practitioners to be registered with the new national registration board.

For members practising in (western) remedial massage and TCM remedial massage, they will need to be a member of an association recognised for the provision of massage. This requirement applies to practitioners in Victoria as well as members practising elsewhere because practitioners of massage are not required to be registered by a Board. It is for this reason that AACMA re-established an accreditation standard in (western) remedial massage – so that eligible members do not need to join another association in order for their massage services to be rebatable by the health funds.

Similar requirements apply to other health professions. All other health professions, including naturopaths, massage therapists, homoeopaths, herbalists, etc whose services may be the subject of health fund rebates are covered by the same criteria that apply to acupuncturists and Chinese medicine practitioners. A registered health practitioner providing services outside the scope of his/her registration, must be a member of a professional association that complies with Clause 10 of the Rules in relation to those services and is also recognised by the relevant health fund.

AACMA liaised with the health funds on the matter of the Rules and provider recognition. All health funds recognise AACMA for each of the modalities accredited by AACMA.

GST Matters

AACMA continues to be a recognised professional association for the purposes of member's services being GST-free. Members accredited by AACMA in acupuncture and/or Chinese herbal medicine are recognised professionals and therefore eligible to supply those services GST-free.

Journal

In 2009, AACMA published the fourth volume of the Australian Journal of Acupuncture and Chinese Medicine (AJACM), the official journal of the AACMA.

I express my thanks and appreciation to the members of AJACM Editorial Board for their professionalism and hard work in making the journal a success. The Editorial Board represents a good cross section of skills and expertise from the profession and academia. All are members of AACMA.

In particular, I wish to thank Dr Damien Ryan who left the editorial board in 2009 to focus on his new career. Damien was a force behind the establishment of the journal. Without him the journal most likely would still be a dream.

The Editorial Board Members, as of 31 December 2009 were:

- Dr Zhen Zheng, Editor-in-Chief (VIC)
- Dr Chris Zaslowski, Deputy Editor (NSW)
- John Deare (QLD)
- Dr Peter Ferrigno (VIC)
- Dr Damien Ryan (VIC)
- A/Prof Caroline Smith (NSW)

Westpac Financial Package

Improved conditions for members using the AACMA Westpac Merchant Facility were negotiated in 2009. A merchant facility enables electronic payment to the practitioner/business for goods and services via Credit Card (Visa/MasterCard) or Debit Card. Diners and AMEX payments may also be processed through the merchant facility if you have entered into arrangements to accept their cards.

Improvements included:

- monthly terminal fees reduced to \$16.50 (Lite), \$22.00 (Extra) and \$55.00 (Extra Mobile)
- Debit Card rates reduced to a flat rate of \$0.10 for Lite and Extra Terminals and \$0.15 for Mobile Terminals.
- Cancellation fee reduced

Under the AACMA scheme, there are no additional fees or charges payable for Stationery, Voice Authorisation, Participation and Chargebacks. That is, there are no hidden fees in the Westpac Merchant Facility for AACMA members. The establishment fee of \$82.50 is waived for members transferring from another Merchant facility. Also, Westpac does not charge members higher rates for payment made by Premium Credit Cards, International Credit Cards and Commercial/Business Credit Cards – that is, members pay a standard rate for all types of credit card payments.

Rates payable for credit cards: The merchant rate for Credit Cards was increased by 0.028% due to increased charges by Visa, etc. This resulted in an across the board increase of 0.028%. Therefore, the current rate payable for credit card payments is 0.857%. Westpac has agreed to review the rate once an additional 52 members have joined the scheme.

President's Report (continued)

These rates are lower than the published merchant rates available through the HICAPS and IBA/ISOFT facilities. AACMA strongly recommends that members join in the AACMA scheme with Westpac for merchant facilities.

The more members who participate in the arrangement, the better negotiating power AACMA will have in reducing rates even further.

AACMAC Melbourne 2009

The AACMA Annual conference – Australasian Acupuncture and Chinese Medicine Annual Conference (AACMAC) Melbourne 2009 - was held at the Melbourne Function Centre, Melbourne and Olympic Parks from 22 – 24 May 2009. With over 300 delegates and quality papers focussing on a mix of academic, research, clinical and practical topics in both lecture and workshop format, the conference was among the best of AACMAC conferences to date. Up to four concurrent sessions allowed delegates to focus on their areas of interest and avoid topics about which they have little interest.

AACMAC 2009 Presenters

Firstly, a conference cannot proceed without quality presenters. Our heartfelt thanks go to all the speakers:

Matt CALLISON	(NEW ZEALAND)
Rachel CANAWAY	(VIC, AUSTRALIA)
Sue COCHRANE	(NSW, AUSTRALIA)
Warren COCHRAN	(NSW, AUSTRALIA)
John DEARE	(QLD, AUSTRALIA)
Daniel DENG	(NSW, AUSTRALIA)
Dr Peter FERRIGNO	(VIC, AUSTRALIA)
Sarah FOGARTY	(VIC, AUSTRALIA)
David HARTMANN	(QLD, AUSTRALIA)
Hoc Ku HUYNH OAM	(NSW, AUSTRALIA)
Stephen JANZ	(QLD, AUSTRALIA)
Judy JAMES	(QLD, AUSTRALIA)
Keith JOYCE	(VIC, AUSTRALIA)
Prof Min Ho LEE	(SOUTH KOREA)
George LENON	(VIC, AUSTRALIA)
Ke Li	(VIC, AUSTRALIA)
Prof Vivian LIN	(VIC, AUSTRALIA)
Shu Shu LU	(VIC, AUSTRALIA)
Jane LYTTLETON	(NSW, AUSTRALIA)
Paddy McBRIDE	(NEW ZEALAND)
John McDONALD	(QLD, AUSTRALIA)
Amber MOORE	(VIC, AUSTRALIA)
Dr Louise MORAUTA	(ACT, AUSTRALIA)
Paul MOVSESSIAN	(NSW, AUSTRALIA)
Byeong Sang OH	(NSW, AUSTRALIA)
Anh PHUNG	(SA, AUSTRALIA)
Michael POPPLEWELL	(NSW, AUSTRALIA)
Michelle SCHAFER	(TAS, AUSTRALIA)
Philip SEYMOUR	(VIC, AUSTRALIA)
Prof David SIBBRITT	(NSW, AUSTRALIA)
A/Prof Caroline SMITH	(NSW, AUSTRALIA)
Shu SUN	(VIC, AUSTRALIA)
John TERRY	(VIC, AUSTRALIA)
John THOMPSON	(QLD, AUSTRALIA)
Dr Kerry WATSON	(VIC, AUSTRALIA)
David S WHITE	(NSW, AUSTRALIA)
Gregory WILLIAMS	(QLD, AUSTRALIA)
A/Prof Hong XU	(VIC, AUSTRALIA)
Prof Charlie XUE	(VIC, AUSTRALIA)
Christiana YANG	(QLD, AUSTRALIA)
Dr Shulan YANG	(VIC, AUSTRALIA)
Dr Greta YOUNG	(VIC, AUSTRALIA)
Dr Chris ZASLAWSKI	(NSW, AUSTRALIA)
Dr Zhen ZHENG	(VIC, AUSTRALIA)

Delegates

We thank the 304 participants who made AACMAC Melbourne 2009 the best attended AACMA annual conference so far. The Organising Committee considered the extensive, and mostly positive, feedback from delegates in planning for AACMAC Adelaide 2010.

VIPS

We also thank our VIP guests who add status to these events through their gracious attendance:

Mr Telmo Languiller, Parliamentary Secretary for Human Services, representing the Hon Daniel Andrews, Victorian Minister for Health

His Excellency, Mr Shen Weilian, Consul General of the Consulate General of the People's Republic of China in Melbourne

Prof Vivian Lin, President of the Chinese Medicine Registration Board of Victoria

Mr Richard Li, Vice-President (Oceania), World Federation of Acupuncture-Moxibustion Societies.

Trade Exhibitors and Advertisers

AACMA	AJACM
Acuneeds Australia P/L	Acupuncture Australia Pty Ltd
Australian Shiatsu College	Avanti Hosting
Bamboo Software	Cathay Herbal Laboratories
China Books Melbourne	Chinawest Pty Ltd
Cirque du Soleil	DEWHA
Firm-N-Fold Massage Tables	Helio
People's Medical Publishing Hse	Riancorp Pty Ltd
RMIT University	Safflower P/L
Steiner Training Ltd	Sun Herbal Pty Ltd
Sun Ten/Health World	UWS, CompleMed
Westpac Banking Corporation	

Other Supporters

Melbourne Convention & Visitors Bureau
Adelaide Convention Tourism Authority & SA Tourism

Social Program

Cocktail party

To get delegates in the mood, a cocktail party was held on the Friday evening at the conference venue. This event has shown to be very popular with delegates and their partners, and will continue as a feature of future conferences.

Gala Dinner

The Gala Dinner was held at the Hilton on the Park on Saturday evening. The grand views of the Melbourne Cricket Ground, great food and a live band made the Gala Dinner this year a truly memorable evening.

Acupoint Dictionary Book Launch As with previous years, the Gala Dinner was associated with a book launch – in 2009 it was the world launch of the second edition of Acupoint Dictionary by David Hartmann, published by Elsevier under the Churchill Livingstone imprint. Zhen Zheng chaired the launch, ACCME President, John McDonald, introduced the book, and David Hartmann made a formal presentation as the author. A copy of the book was awarded as a Gala Dinner door prize.

Conference Committees

AACMAC Organising Committee

John Deare	James Flowers	Hoc Ku Huynh
Ke Li	Walter Simpson	Zhen Zheng
Judy James	Jazz Tyrill-Smart	

President's Report (continued)

Conference Awards & Prizes

AACMA also thanks the Panel of Judges and the Panel of Academic and Clinical Advisers.

Academic Awards

Panel of judges

Wade James Walter Simpson A/Prof Hong Xu

Panel of Academic & clinical advisers

Dr Peter Ferrigno Stephen Janz A/Prof Caroline Smith
Philip Vanderzeil Prof Charlie Xue Dr Chris Zaslowski

Overall Best Paper

Jayne Lyttleton for her paper *The Acupuncture IVF support clinics: one example of an integrative care clinic in operation* - \$100 China Books (Melbourne) Gift Voucher

Best Research/Scientific Paper

John Deare for his paper on *Strategies for the treatment of fibromyalgia* - \$100 Elsevier Gift Voucher

Best Paper on Clinical Practice

Paul Movsessian for his paper on *The toyohari kozato method* - \$100 Helio Gift Voucher

Honourable Mention for first presentation at a conference

Amber Moore for her paper on *Final year Chinese medicine students' preparedness for clinical practice: results of an Australian survey* - \$100 Cathay Herbal Gift Voucher

Door Prizes

Conference Door Prizes

\$100 Sun Herbal Gift Voucher (Shulan Yang)
\$100 Helio Gift Voucher (Irene Signorino)
\$100 Cathay Herbal Gift Voucher (David Hartmann)
Bamboo Software Student Licence (Sabrina D'Andrea)
\$150 Red Coral Gift Voucher (Hoc Ku Huynh)
\$150 Journal of Comp Medicine 2 yr sub (David White)
\$1190 Westpac Finance Seminar & Gift Pack (Neville Broatch)

Cocktail Party Prizes

\$100 Helio Gift Voucher (Linda Janz)
\$150 Red Coral Gift Voucher (Nicole Hope-Allan)
\$100 Cathay Herbal Gift Voucher (Peter Kington)
\$190 Dralion Cirque du Soleil tickets (Jeanne Chapman)

Gala Dinner Door prizes

Book Prize courtesy Elsevier: *Acupoint Dictionary 2e* by David Hartmann (John Thompson)
\$100 China Books (Melbourne) Gift Voucher (John Deare)
\$100 Cathay Herbal Gift Voucher (John Terry)

Delegate Survey Prize

\$100 Chinawest Gift Voucher (Jeanette Johnson)

Journal Survey Prize

Book Prize Courtesy China Books (Melbourne): *Sports Acupuncture: The Meridian Test and Its Applications* by Mukaino Yoshito (Fiona Aspromonte)

International Issues

The development of international standards came to the forefront last year. In 2009, Standards Administration China (SAC) made a submission to the International Organization for Standardization (ISO) for the development of a new field of technical activity in the field of Traditional Chinese medicine (TCM).

Around the same time, but slightly later, the Korean standards body lodged a submission with the ISO for the development of a new field of technical activity for Asian Traditional Medical Devices. This submission arose out of international meetings held over 3 years.

On 24 August 2009, Standards Administration China (SAC) hosted a preliminary meeting on the proposed ISO for TCM. This meeting was attended by delegates from the standards bodies of Australia, Japan and Korea, plus China. The purpose of the meeting was to discuss the SAC submission to the ISO for a TC for TCM and the submission by the Korean standards body for an international standard for Asian Traditional Medical Devices. It was agreed that the formation of a TC be supported; however consensus was not reached about the title or scope of the TC. Chris Zaslowski from UTS, Judy James and James Flowers, with Chris as head of delegation, represented Standards Australia at the August meeting.

In September 2009, the ISO made a conditional agreement to form a Technical Committee (TC) to consider and develop international standards for Traditional Chinese Medicine (ISO designation for this committee is TC 249). ISO also agreed that China would hold the Secretariat for the TC.

AACMA representatives also attended a number of other key international forums for the TCM profession:

- February 2009: International forum on standardisation of acupuncture, held in Korea - attended by James Flowers (all costs paid by the Korean Institute of Oriental Medicine)
- May 2009: WFCMS meeting on education standards - James Flowers attended (accommodation and meals paid by WFCMS)
- June 2009: New Zealand Register of Acupuncturists Annual Conference - attended by John Deare
- September 2009: International Network for the Standardisation of Acupuncture (INSA) meeting in Korea - James Flowers and Zhen Zheng attended (all costs paid by the Korean Institute of Oriental Medicine)
- November 2009: WFAS 7th General Assembly & World Conference on Acupuncture in Strasbourg, France; Richard Li re-elected Vice-President of WFAS, James Flowers elected Executive Committee member - attended by Richard Li, James Flowers and Judy James
- November 2009: Government Forum at the International Congress on Traditional Medicine, Guangzhou, China - Judy James and James Flowers attended (accommodation and meals paid by the Chinese government)
- December 2009: WFCMS International Congress on Chiense Medicine, held in Melbourne - attended by Hoc Ku Huynh, Hong Xu and Zhen Zheng.

Further information on these and other international matters can be obtained from AACMA newsletters.



John Deare, National President
21 April 2010

Secretary's Report

AACMA – 36 GOING ON 37 YEARS

The Australian Acupuncture and Chinese Medicine Association Ltd (AACMA) is the leading national professional association for qualified practitioners of Traditional Chinese Medicine (TCM) and the primary national mechanism for regulating and representing acupuncture and Chinese medicine practitioners in Australia. It was formed out of the amalgamation between the Australian Acupuncture Association Ltd (AAcA), the Acupuncture Ethics and Standards Organisation Ltd (AESO) and the Acupuncture Association of South Australia (AASA).

The Australian Acupuncture Association Ltd (AAcA) was established in 1973 as the first association in Australia formed by acupuncture practitioners to represent and promote the profession of acupuncture. Originally called the Queensland Acupuncture Society, it changed its name to the Australian Acupuncture Association in 1973 and in 1998 changed to its current name, AACMA.

The Acupuncture Ethics and Standards Organisation Ltd (AESO) was formed in NSW in 1977 to provide a mechanism to identify and accredit bona fide acupuncture practitioners for health fund rebates.

On 1 March 1995, AAcA and AESO formally completed an amalgamation resulting in the vast majority of qualified TCM practitioners in Australia becoming united under one national association, the Australian Acupuncture Association Ltd. In 1996, AAcA merged with the Acupuncture Association of South Australia (AASA), the largest TCM body in South Australia.

At the 1998 Annual General Meeting in Adelaide, the members resolved by an overwhelming majority to change the name of the Association (AAcA) to the Australian Acupuncture and Chinese Medicine Association Ltd (AACMA) and to conduct all joint operations of AACMA and AESO under the AACMA name.

Until 1996, AACMA provided accreditation in acupuncture only. In 1996, AACMA introduced accreditation standards in Chinese herbal medicine for its practitioner members and in 1998 introduced entry-level accreditation standards in Chinese herbal medicine equivalent to the entry-level standard in acupuncture. In 2002, standards of accreditation in TCM Remedial Massage were also introduced in line with the new Health Training Package in TCM Remedial Massage (Anmo-Tuina).

At the 2003 Annual General Meeting, new membership categories were passed to provide for entry-level non-voting stand-alone memberships categories in TCM Remedial Massage and Chinese herbal dispensing, as well as various Associate Member categories and a Retired Member category.

These amalgamations and subsequent organisational developments have provided genuine national standards and representation for acupuncture and Chinese herbal medicine practitioners in Australia, independent of any commercial interest, factional alliance, or ethnic bias.

AACMA provides a clear point of contact for governments and other bodies seeking to identify and communicate with the majority of the profession. AACMA is widely acknowledged as the preferred destination of graduates of Australian TCM programs and qualified overseas-trained entrants to the profession. It is clearly the peak national body for the Traditional Chinese Medicine (TCM) profession in Australia.

AACMA mission statement

To promote a professional identity assisting accredited practitioners to offer excellence in acupuncture and Chinese herbal medicine health care.

AACMA - Key goals and objectives

Listed below are a set of Key AACMA Goals and Objectives to give effect to the Mission Statement.

1. To identify acupuncture, Chinese herbal medicine and traditional Chinese medicine as profession(s) providing primary health care based on the TCM body of knowledge which is able to evolve and adapt as appropriate to the Australian context.
2. To be the peak body representing the profession in Australia and be recognised as such by all sectors of government, industry, the profession, and the public.
3. To promote the Association and its accredited practitioners such that the Association is readily recognised by all facets of the community, government and the health industry as being synonymous with excellence and professionalism in the practice of TCM.
4. To develop and administer policies and standards, implement programs and provide a cost effective infrastructure to support and assist accredited practitioners to succeed as primary contact practitioners in the health care system.
5. To set minimum standards of education and training and assist education providers so as to ensure that education remains relevant to the needs and requirements of the association, its members, and the public.
6. To promote community awareness of acupuncture, Chinese herbal medicine, and traditional Chinese medicine so as to increase informed health care choice and to encourage self-empowerment of patients.

Organisational structure

A diagram of the AACMA organisational structure is included on page 2.

The Board The joint AACMA and AESO Board of Directors is elected directly by the voting membership. Executive Board positions, including President/Chair, are decided by majority vote of the elected Board. Once elected, the joint Board has the responsibility to set and implement the goals, objectives and policies of the Association in accordance with its Memoranda and Articles of Association. The Board also supervises the operations of the national office and the employment of consultants as required.

State Committees Articles 74 and 75 outline the roles of AACMA State Committees which are primarily to provide local continuing education activities and social events, thereby enabling the development of local professional networks and increased grassroots participation by members. The State Committees also play an advisory role, identifying local issues that need the attention of the Board. As part of the process of linking State and national structures, each year the State Committees provide nominees to sit on relevant national Board Committees.

Board Committees As the range of functions and duties of the Board is extensive, ad hoc and standing committees are formed to examine and address specific areas of activity and report back to the Board with recommendations. The Board

Secretary's Report (continued)

considers the recommendations and accepts them or, if there is disagreement, refers the matter back to the Committees for further consideration.

Accreditation Committee The AACMA Accreditation Committee, made up of external consultants, provides independent assessment of all applications for membership against the AACMA Accreditation Policy.

Disciplinary Committee The AACMA Disciplinary Committee investigates and makes determinations on written complaints against members.

MEMBERSHIP

Member Types

Fellow: This is currently open to Members and Associate Fellows who have ten years full-time clinical practice (or equivalent in part-time practice) as a practitioner of acupuncture or TCM OR eight years full-time clinical experience (or part-time equivalent) as a practitioner of acupuncture or TCM and have substantial publications/research or a post-graduate qualification in a field deemed relevant by the Board. Admission as a Fellow is subject to unanimous agreement of the Board. Applications for Fellow status must also meet other requirements as to duration of continuous membership and ethical standards.

Associate Fellow: This is open to Members who have five years full-time clinical practice (or part-time equivalent) as a practitioner of acupuncture or TCM OR three years full-time clinical experience (or part-time equivalent) as a practitioner of acupuncture or TCM and have a recognised degree (bachelor) qualification in acupuncture or TCM. Acceptance to Associate Fellow status is subject to continued safe and ethical practice and must be approved by a majority resolution of the AACMA Board.

Member (also called Full Member): This is the standard AACMA accredited membership category.

Provisional Member: This limited-voting membership type is provided when an applicant meets all the requirements for Full Membership but has a minor aspect of their documentation outstanding (for example, they may have met the requirements for graduation from a recognised program but as the ceremony has not yet been held they have not yet received their award). Provisional Membership is awarded until the member provides certified copies of outstanding documentation.

Non-Practising Member (previously called Graduate Member): This limited-voting membership type is available when a member has met all the requirements for accredited membership but is not in practice for a period of at least 6 months.

Associate Member (Transitional): This limited-voting membership category is intended for practitioners who meet the AACMA accreditation standard and who are members of a designated organisation that AACMA deems to have comparable standards. For all practical purposes, a designated organisation is an organisation with which AACMA has a formal agreement to amalgamate. Members of the designated association are placed in this membership category until the process of amalgamation has been finalised, after which they would become fully accredited members of AACMA.

Associate Member (Dispenser – Registered): This limited-voting membership category is designed for persons who are registered as Chinese herbal dispensers with a statutory registration board in an Australian state or territory.

Associate Member (Dispenser – General): This limited-voting membership category is designed for persons who are Chinese herbal dispensers in a state or territory of Australia where the title 'registered Chinese herbal medicine dispenser' or similar title is not protected under an Act of Parliament.

Associate Member (Provisional): This limited-voting category of membership is intended for persons who have been in full-time acupuncture or Chinese medicine practice for at least 10 years, who do not fully satisfy AACMA's qualifications requirements, who have enrolled in an AACMA recognised course in order to upgrade their qualifications and who have progressed through at least 50% of the course. Amongst other requirements, the AACMA board must be satisfied that the practitioner is able to complete the course within a prescribed time and that they are of a sufficient standard for safe practice, etc. On completion of the recognised course, they may be admitted as fully accredited members of AACMA.

Associate Member (Anmo-Tuina): This limited-voting membership category is open to persons who have completed an AACMA recognised course in TCM Remedial Massage (Anmo-Tuina). The requirement is a Diploma recognised under the Health Training Package.

Retired Member: Practitioners who permanently retire from professional practice after at least 20 years membership may move to the Retired Member category.

Honorary and Life Members: Life Membership is awarded to persons of distinction who have made an outstanding contribution to the TCM profession and/or the Association. Honorary Membership is awarded to persons of merit and distinction in Traditional Chinese Medicine practice, education, and/or administration and upon whom the Association wishes to confer special distinction and honour. Honorary Members are usually resident overseas.

Student Member: This is open to students enrolled in primary qualifying programs in Traditional Chinese Medicine. Acceptance as a Student Member does not necessarily imply acceptance as an accredited member on course completion.

Suspended members: This covers members whose membership and accreditation is suspended by the Board as a result of a finding of professional misconduct by the Disciplinary Committee.

Membership numbers

As at 31 December 2009, AACMA membership numbers were:

Member Type	Accredited	Non-accredited
Life Member	2	N/A
Fellow	160	N/A
Associate Fellow	4	N/A
Member	1216	N/A
Provisional Member	104	N/A
Non-Practising Member	178	N/A
Associate Member	1	N/A
Retired Member	6	N/A
Honorary Member	N/A	1
Suspended Member	1	0
Student Member	N/A	401
Sub-totals	1672	402
Percentage of totals	80.6%	19.4%
TOTAL MEMBERS as at 31 December 2009: 2074		

Secretary's Report (continued)

Annual Membership Growth Rates

The average annual growth rate in AACMA accredited membership over the past five years has been 4.9%. In 2009 the net annual increase in accredited membership was 2.0%.

Acceptance Ratio

AACMA has recorded an average 80.2% ratio of Acceptances to Applications over the past five years. In 2009, the acceptance ratio was 75.0%, which reflected an increase in the proportion of graduates of non-recognised programs in 2009. AACMA admitted 117 newly accredited members in 2009.

Membership Attrition Rate

The membership attrition rate (e.g. through death, retirement, resignation, or lapsed memberships) in 2009 was 5.1%, 0.9% more than in 2008. In 2009, AACMA suffered a loss of 84 accredited members (18 more than in 2008), with an overall net increase of 33 accredited members. As increasing numbers of long-term members head into retirement or pass away, it is unlikely that this membership attrition rate will decrease in coming years. Focus will need to be placed on attracting and retaining more graduates of recognised Australian programs and qualified non-member practitioners.

Deceased members

In 2009, we sadly saw the passing of South Australian member, Yong-fu Zhang, and AESO foundation member, Carole Rogers. The AACMA Board and staff extend their condolences to their family, friends and colleagues. They will be sadly missed.

Student members

AACMA saw an increase of 32 (or 9%) in the total number of student members in 2009 (total 401). This increase was less than in 2008 due to student members converting to accredited membership.

Accredited modalities

Since its inception in 1973, AACMA has accredited practitioners in acupuncture. Similarly, AESO began accrediting acupuncturists in 1977. As acupuncture has been the spearhead of the introduction of TCM in Australia, it is not unexpected that the vast majority of members are accredited in acupuncture.

In 1995, AACMA introduced an accreditation standard in Chinese herbal medicine for its existing members, and introduced entry-level accreditation in Chinese herbal medicine in 1998. This provided opportunities for qualified Chinese herbal medicine practitioners to be admitted to membership where they did not meet the requirements for acupuncture accreditation. As of the date of this report, 99.6% of members were accredited in acupuncture, 54.8% in Chinese herbal medicine (including 0.3% accredited in Chinese herbal medicine and not acupuncture). Based on past member surveys, the number of members actually practising Chinese herbal medicine approximates 80%, 1.4 times the number formally accredited. This discrepancy exists because not all members practising Chinese herbal medicine actually have applied for accreditation since the time when the option was introduced.

As from 30 June 2004, AACMA ceased accepting new applications from acupuncture members for Chinese herbal medicine accreditation at the *prepared herbs* standard. From 1 July 2004, all persons seeking accreditation with AACMA in Chinese

herbal medicine must meet the entry-level "raw herbs" standard for Chinese herbal medicine accreditation.

In 2001, the Board sought applications for accreditation from members qualified in TCM Remedial Massage and in 2002 issued its first accreditation certificates for TCM Remedial Massage. A small number of members have also been awarded accreditation in (Western) Remedial Massage where they meet an equivalent standard in that practice. As of the date of this report, 11.4% of members were accredited in TCM Remedial Massage.

As from 31 March 2004, AACMA ceased accepting further applications for (Western) Remedial Massage, and new applications for TCM Remedial massage were required to meet standard equivalent to the Diploma of TCM Remedial Massage (Anmo-Tuina) under the Health Training Package (HLT) for Complementary and Alternative Medicine.

In 2009, AACMA reinstated an accreditation standard for (Western) Remedial Massage. New applicants for accreditation in this modality must have an HLT Diploma of Remedial Massage or equivalent.

Complaints

AACMA operates a formal complaints handling process. Complaints against members are referred to the AACMA Disciplinary Committee which investigates and makes determinations on those complaints. The complaint must be in writing and signed by the complainant.

The process followed by the Disciplinary Committee is outlined below:

The Disciplinary Committee advises the member in writing outlining the substance of the complaint and a copy of the original letter of complaint may be attached. The member is then required to respond to the allegations within 14–21 days (depending on the nature of the complaint). The member is directed not to contact the complainant in relation to the matters under investigation.

If necessary, the Disciplinary Committee may seek further information from the complainant or the member if it believes it does not have all relevant facts before it. Where the Disciplinary Committee deems it appropriate, expert advice may also be sought in order to determine whether acceptable standards of practice were followed. Should expert advice be sought, only de-identified information is provided in order to protect the identity of both the complainant and the member.

The AACMA Disciplinary Committee then considers the following questions as part of its investigation of the complaint:

- Did the matters alleged in the complaint occur in full or in part?
- If Yes, were they a breach of the AACMA Code of Ethics?
- If Yes, is disciplinary action warranted?
- If Yes, what disciplinary action should be applied (this can range from a warning, counselling or fine to suspension or expulsion, depending on the nature of the complaint). The Disciplinary Committee may also set conditions on the practitioner regarding professional development should it deem that necessary.
- If a No answer results from any of the above questions, the Disciplinary Committee may consider whether any other action is required in order to prevent further complaints alleging similar conduct.

The complainant is advised of the outcome of the complaint.

In 2010, the AACMA Disciplinary Committee received seven formal complaints against members. Four of these complaints were still ongoing at the end of 2009.

The breakdown of allegations in complaints is outlined in the table on the following page.

Secretary's Report (continued)

Nature of complaint	Number
Standard of care provided	1
Receipting irregularities	2
Unprofessional conduct	2
Record keeping	2

Where a formal complaint is received against a non-member, all efforts are taken to refer the matter to another suitable body, such as a statutory health complaints body or registration board or in some cases the police. If the practitioner is known to be a member of another society, the complainant is also referred to that other society.

For legal reasons, verbal complaints are not actioned unless poor infection control and hygiene standards are alleged, in which case independent verification can be obtained through a local council inspection of the premises.

Complaints alleging unprofessional conduct included inappropriate conduct and breaching patient-practitioner boundaries.

Allegations relating to receipting irregularities included refusal to issue receipts, issuing receipts for services not provided, and misstating the nature of the service provided.

At the beginning of 2009, there were 10 ongoing investigations carried over from 2008, of which six were finalised in 2009. This resulted in the Disciplinary Committee dealing with a total of twenty-seven (21) complaints in 2009. Eleven complaints were not fully resolved at the end of 2009.

Disciplinary Committee action imposed in 2009 included:

- expulsion from membership; and
- counselling, warning and undertaking as to future conduct.

AACMA received no new appeals in 2009. AACMA re-instated three members in 2009, with one member still on suspension at the end of 2009. One membership was cancelled for failing to follow the directions of the Disciplinary Committee.

The primary focus of disciplinary action is to end or change inappropriate conduct. To this end, increased use was made of counselling members, issuing warnings and obtaining undertakings as to future conduct. Severe penalties such as loss of Fellow or Associate Fellow status, fine, suspension or expulsion are imposed in relation to findings of misconduct of a serious nature, such as health fund fraud, false completion of receipts, contacting a complainant against the direction of the Disciplinary Committee, indecent assault, etc.

It must be stressed that the rate of complaints is very low, and represent only a very small percentage (less than 1%) of the membership as a whole.

THE AACMA NATIONAL OFFICE

The AACMA national office was established in Brisbane in 1996.

Previously, the Association had contracted to an external organisation to operate a Secretariat for the Australian Acupuncture Association Ltd (AAcA) and later the Acupuncture Ethics and Standards Organisation Ltd (AESO). Following the amalgamation between AAcA and AESO in 1995, the size of the joint organisation made it necessary to move from an external Secretariat to a dedicated full-time national office for the Association.

In 2007, the Association moved to premises in Coorparoo, purchased using accrued savings and a bank loan secured by a mortgage.

The AACMA national office has grown from a two person team in 1996 to a complement of six full-time and two part-time staff by the end of 2009.

AACMA welcomed the following new staff members in 2009: Nea Bovill who was appointed Acting Receptionist after Georgia departed to take up full-time study; and Jazz Tyrril-Smart who returned after a period working for other organisations. Jazz was appointed to a new position of Manager of Marketing, Events and Professional Development and Nea moved to a general administration role in 2010. Rebekah Davis moved to the position of Membership Administrator in February 2009. Shoshannah Beck was appointed Assistant Publications Officer during the year and Tim Chandler continued to assist with journal production. Shoshannah had previously worked for AACMA in a variety of administration roles. Short-term appointments were made to assist with finance, administration and membership functions during periods of need in 2009. Judy James (Chief Executive Officer) continued in her designated position throughout 2009. AACMA also supported a number of clerical trainees during the year: Sloane Mills, Kasey Davis and Rachel Dowdy. Rachel has continued with her traineeship into 2010.

On behalf of the Board and the members, I welcome our new staff to the team and wish departing staff success in their post-AACMA endeavours. I thank all staff for their diligence, commitment and hard work for the Board and the members over 2009.



**Hoc Ku Huynh, AACMA Secretary
21 April 2010**

Treasurer's Report

GENERAL

It is with pleasure that I present to members my fourth financial report as AACMA Treasurer, being the accounts for the year ended 31 December 2009. The Board continued its policy of good financial management in 2009 and is pleased to present an on-going stable fiscal situation to members.

REVENUE

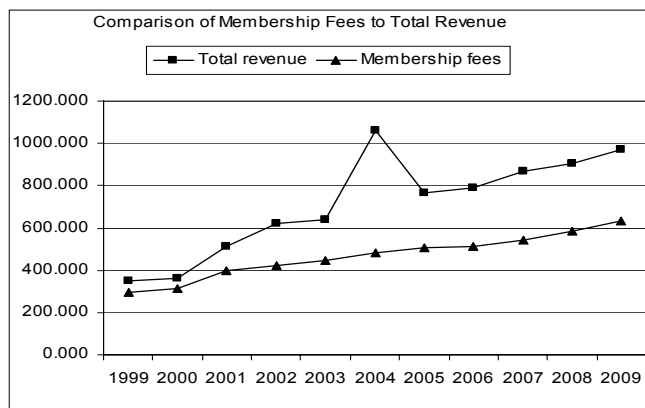
The revenue streams of the Association should be viewed as revenue from normal operations and revenue from other sources. Revenue from normal operations includes membership subscriptions, yellow pages advertising, sale of AACMA brand products, videos and literature, seminars, and interest received on investments. Other sources of revenue for 2009 included income related to AACMAC Melbourne 2009 and State Committee functions. Total revenue in 2009 from all sources (excluding GST) was \$968,623.25, of which \$830,019.36 was normal operating income and \$138,603.89 was from other sources. This represented an overall increase of 7.1% over 2008 income.

Subscriptions The increase of \$34,730.78 (8.3%) in income from membership subscriptions to \$635,739.10 resulted from a combination of increase in overall membership numbers and in membership fee rates. The rates charged for membership fees increased in 2009 by an average of 9.0%, compared with an annual CPI increase of 5.0% as at September 2008. This means that the AACMA Board has continued to fulfil its commitment to limit any increase in fees for members who pay on time to under 5% above the increase in the CPI index. The AACMA Board is dedicated to keeping fees to the minimum required to provide services to members and still maintain the financial security and continued viability of this peak professional body for TCM practitioners. Members were offered six options for paying 2009 fees, providing considerable incentives for members to pay on time or to enter into an instalment payment plan.

Using the Member fee as an example, these options were (rates include GST):

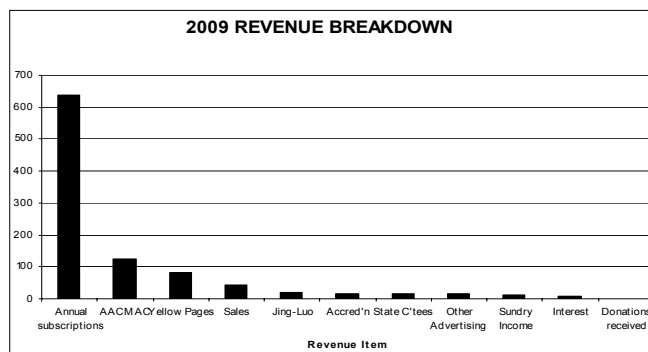
- Pre-payment of 2009 fees by instalments during 2008 (\$490 fee)
- Pay fees in full by due date (\$490 fee)
- Payment by Annual Direct Debit (ADD) authority (\$473)
- Pay fees in January 2009 (\$540)*
- Pay fees in February or March 2009 (\$675)*
- Pay fees after March 2009 (\$775 – includes \$100 reinstatement fee)

* Also includes rates for members entering into a payment plan.



Sales of member badge products and other items amounted to 4.3% of general revenue in 2009, compared with 4.7% in 2008. Income from sales of \$41,854.24 was offset by cost of sales (printing, production and purchase costs) of \$25,002.43, resulting in a net surplus of \$16,851.81.

Jing-Luo Advertising Since 2004, this expenditure has been reported separately from other sources of income as it is now a significant revenue source. The income from newsletter advertising (\$18,582.39) is off-set against newsletter printing, collation and postage costs (\$37,598.19), resulting in a net deficit of \$18,572.01.



Other advertising income Other advertising income of \$14,241.49 derived from advertising in the AJACM (\$6,796.05) and the Wall Planner (\$7,445.44).

Yellow Pages Yellow Pages income represented income from members listing under the AACMA banner in the metropolitan and selected regional directories. Income from Yellow Pages listings represented 8.2% of general revenue, compared with 8.8% in 2008.

Sundry income This figure of \$12,688.41 relates primarily to income from postage collected on member orders (\$6,253.41) and income from mailout and email advertising (\$6,051.36).

Donations AACMA collected \$1,500.00 in donations for members who were victims of the Victorian bushfires. This amount was distributed in full to members who were known to be directly affected by the fires.

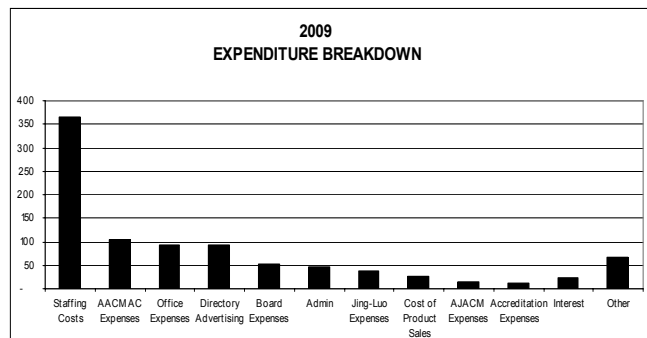
Other Income from accreditation fees (\$16,983.00) was slightly higher than 2008 and was offset against \$11,901.21 in committee and examination costs. Bank interest of \$8,159.92 was 50.5% higher than in 2008, mainly due to increased funds being placed in higher interest bearing accounts. Income from AACMAC was 2.0% higher than in 2008 (see AACMA expenditure report below). State Committee function income increased by 85.9% in 2009 (see state committee report below).

BPAY In December 2008, AACMA introduced BPAY facilities which has enabled members to pay their fees over the internet. This facility is being progressively extended to all persons and organisations regularly doing business with AACMA. This has added to members' convenience in their financial transactions with AACMA.

Treasurer's Report (continued)

EXPENDITURE

Total expenditure in 2009 amounted to \$936,527.11, a decrease of \$38,733.05 on 2008 expenditure (or 4.0%). This decrease is primarily attributed to reduced costs of running AACMAC in 2009 and reduced interest on the AACMA office premises. A summary of major expense items is outlined in the chart below.



Administration and staffing As with any sound organisation, staffing and administration expenses constituted the highest proportion of total expenditure in 2009. These costs amounted to \$504,670.45 (53.8% of total expenditure), compared with 51.3% in 2008. Administration expenses were made up of \$366,027.70 in staffing costs and \$138,642.75 in office and administration expenses.

Staffing expenses (\$366,027.70) were 5.3% higher than 2008 costs. The salary and superannuation component was \$312,730.92 in 2009, compared with \$326,935.84 in 2008. Other staffing expenses were made up of \$18,829.40 in staff travel and accommodation, \$3,891.92 in staff training and conferences, \$3,393.37 in staff amenities, and \$19,740.59 allocated to accrued entitlements, with the balance in miscellaneous costs.

Office expenses (\$92,407.31) were made up of postage and couriers (\$25,075.46), service contracts, repairs and maintenance, cleaning, power, and software licensing and support, (\$19,922.74), phone, fax and internet expense (\$8,652.32), office supplies (\$8,068.76), photocopy charges (\$1,776.95), minor furniture, equipment, fittings and computing (\$750.00), leasing of phones, photocopier and franking machine (\$9,968.76), rent for off-site storage (\$2,345.40), corporate stationery (\$4,434.67), and depreciation (\$10,360.00). The remainder was in sundry expenses.

Administration expenses (\$46,235.44) included printing of annual report and AGM ballot envelopes (\$2,953.91), AGM postage (\$7,684.92), bank charges and merchant fees (\$7,773.81), directors' insurance (\$4,015.31), audit (\$6,800.00), premises insurance (\$2,650.10), ASIC fees (\$250.00), body corporate costs (\$7,995.52), and rates, water and sewerage (\$3,453.30). AACMA takes out additional insurance to protect staff, board and committee members and volunteers in the event of illness or injury while attending to AACMA business. These are a corporate travel insurance policy covering board, staff and speaker travel and a group personal accident policy for the board, committee members and volunteers when attending or conducting meetings on behalf of AACMA. These policies amounted to \$2,646.93. The remainder was in sundry expenses.

Board and Committees Board and Committee expenses totalled \$59,985.58 in 2009, representing 6.4% of total expenditure. This was made up of \$24,250 in Directors' fees, \$17,163.01 in board travel and accommodation, \$8,070.21 in meeting expenses, \$7,023.10 for phone and fax costs, \$2,864.03 in conference fees and the remainder in miscellaneous expenses. Board members are expected to take an active role in Australian and international affairs in order to promote and protect the interests of the members and the profession in general. This has inevitably resulted in increased costs in board travel and accommodation. The AACMA Board held one face-to-face Board meeting (May 2009). This face to face meeting is essential for organising the new Board of Directors, advising them of their corporate responsibilities, obligations, and duties, establishing the direction of AACMA for the coming year, and appointing members to Board Executive and Committee positions. This meeting is always held in conjunction with the AGM and AACMAC to minimise costs.

Directory advertising Directory advertising of \$93,580.81 was made up of members' group listings in the metropolitan and selected regional Yellow Pages directories (\$82,927.00) and an advertisement for Chinese herbal medicine in the Herbalists section of metropolitan directories (\$4,213.00). The balance of expenses included a line listing for AACMA in every Yellow Pages book, a white pages listing in every capital city, and online listings.

Member products – cost of product sales Cost of sales of \$25,002.43 was made up of \$16,424.55 for receipt books, \$4,342.26 for brochures, \$2,745.19 for videos/DVDs and the balance in miscellaneous costs.

Publications and Marketing This expenditure of \$11,486.86 relates to \$2,442.91 for the AACMA 1300 number, \$2,622.91 for the wall planner, \$3,267.50 for website maintenance and development, \$1,800 for media monitoring, and the remainder in miscellaneous expenses.

AACMAC AACMAC Melbourne 2009 expenses amounted to \$103,836.06. This was made up of \$62,538.84 in venue hire, audio-visual, and catering packages, \$4,755.12 in trade exhibition costs, \$7,695.85 in travel, accommodation and speaker costs, \$3,059.54 in printing costs, \$8,585.45 for the cocktail party, \$11,246.36 for the Gala Dinner, and \$5,954.90 in administration expenses. This was offset against income of \$123,911.71, made up of \$92,359.61 in delegate fees, \$25,774.82 in exhibition fees and advertising, \$5,363.65 in gala dinner fees, and \$413.63 in partner cocktail party fees. Pre-paid 2010 conference fees of \$5,977.49 are not included in the above figures. AACMA Board sees AACMAC as the peak professional development and networking event for the profession and worth the investment in the long term. The 2009 conference resulted in an operational surplus of \$20,075.68.

AJACM The launch of our academic journal, the Australian Journal of Acupuncture and Chinese Medicine, in 2006 was a major new expenditure item for the association. The majority of the costs incurred in 2009 related to the costs of printing and postage of the fourth volume, consisting of two issues. Expenditure of \$15,305.13 was made up of printing (\$11,001.64), postage (\$2,899.23), and editorial board meeting

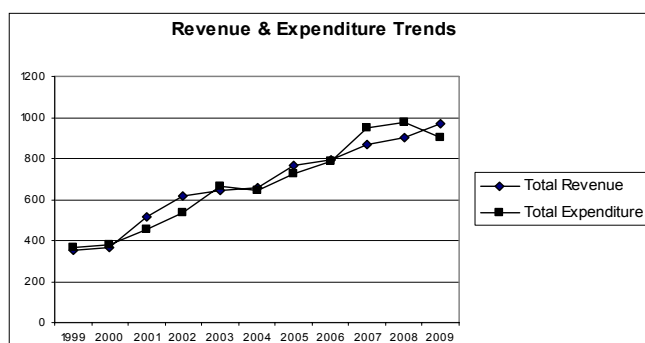
Treasurer's Report (continued)

costs (\$898.91). These costs were offset by journal income of \$6,796.05, resulting in a net deficit of \$8,509.08. This compares with journal nett cost of \$15,910.12 in 2008, \$20,479.73 in 2007 and \$23,941.50 in 2006. The Board is viewing investment in the Journal as a long-term project with returns expected to increase over the next five years.

AACMA office premises In 2007, AACMA purchased premises for the national office. The contract price was \$495,000 ex GST. AACMA contributed 30% of the sale price (\$148,500) out of our accrued surplus, with the remaining 70% (\$346,500) being funded by a Westpac bank loan secured by a mortgage on the property. As of 31 December 2009, the amount owing on the bank loan was \$306,428.35 (compared with \$326,826.22 at the end of 2008). Loan repayments in 2009 were \$43,968.00, with \$23,150.13 in interest charges and bank fees.

REVENUE AND EXPENDITURE TRENDS

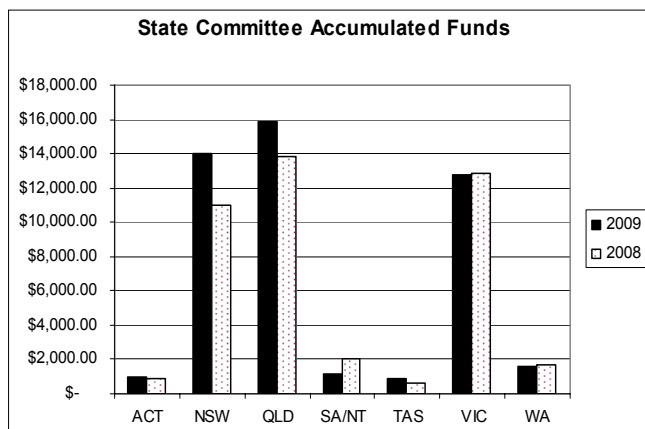
A progressive comparison of revenue and expenditure trends is outlined in the following graph.



STATE COMMITTEES

In 2009, the State Committees have continued to provide professional development and social activities within their states. The larger states were the most active, conducting more functions at the local level.

Again, AACMA has contributed funds to each State Committee on the basis of \$2 for each member residing in the state. As at 31 December 2009, the combined amount of funds reserved for State Committees was \$47,224.37. Funds accumulated by the individual State Committees as at 31 December 2009 are outlined in the following chart.



THE YEAR AHEAD

2010 will see a continuation of the Board's commitment to sound financial policies and the exercise of caution in relation to the use of members' funds. The accrued deficit from 2007 and 2008 has been partially reversed through a surplus achieved in 2009. Income from annual fees in 2010 has already exceeded total income in 2009 from membership fees.

Income from interest on deposits is also likely to continue to increase due to higher interest bearing deposits being utilised. Interest expenses for the property in 2010 are likely to continue to be reduced due to a decrease in the loan balance and monthly payments above the minimum required under the loan agreement. Salary and wages are likely to increase in 2010. AACMA is aiming for a surplus of up to \$75,000 per year over the next two years in order to reverse the accrued operating deficits from previous years. This will ensure AACMA is able to continue with a stable fiscal position into the future.

The purchase of association property in 2007 was considered a significant step in long-term cost savings so that outgoings related to office premises are effectively reinvested back into assets for the association rather than in unrecoverable rental outgoings. The monthly repayment on the bank loan is \$3,664.00, plus associated bank fees.

Benefits paid to Board members and staff will remain within the ranges considered reasonable by the not-for-profit sector and the capacity of the Association to pay. The 2010 budget provides for a progressive increase in expenditure on member services and brand products, continued professional development, new projects to benefit the profession and members' projects (standards and standardisation), and the targeted media and promotion of AACMA and its members to the public and mainstream health care system.

Walter Simpson, Treasurer

21 April 2010

Financial Statements

Australian Acupuncture and Chinese Medicine Association Limited

Directors' Report

General

The Australian Acupuncture & Chinese Medicine Association Limited is a company limited by guarantee (to the extent of \$100 per member), incorporated under the *Corporations Act 2001*.

Statutory Requirements

The directors present their report on the company for the financial year ended 31 December 2009.

The names of the Directors in office at the date of this report are:

Wade James	John Deare	Hong Xu
Hoc Ku Huynh OAM	Richard Ke Yuan Li	Walter Simpson
Ian Dummett	Zhen Zheng	Michael Porter

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

The net profit for the company for the financial year amounted to \$32,096.14.

No significant changes in the company's state of affairs occurred during the financial year.

The principal activity of the Company is to regulate, represent and promote the profession of acupuncture and traditional Chinese medicine.

No significant change in the nature of these activities occurred during the year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations or the state of affairs of the company in future financial years.

No indemnities have been given or insurance premium paid, during or since the end of the financial year, for any person who is or has been an official or auditor of the company.

Auditors Independence

The Directors have received an Independence Declaration from the auditor of Australian Acupuncture & Chinese Medicine Association Limited which is attached on page 16. Signed in accordance with a resolution of the board of Directors.

Information on Directors and Meetings

The following information and number of meetings attended is provided on Directors of the Company during the year:

John Deare **Director & President**

Qualifications:

- Master of Applied Sciences (Acupuncture) RMIT University
- Bachelor of Health Sciences (Complementary Medicine)
- Advanced Diploma of Applied Science (Acupuncture)

Experience:

- Lecturer (Casual) ECNH
- Member of AACMA (11 years)
- 11 years Clinical Practice in Australia
- Member of Toyohari Association
- Member of Australian Pain Society
- Director of Australian Council for Chinese Medicine Education Ltd
- Member of the Editorial Board and Management Committee of the Australian Journal of Acupuncture and Chinese Medicine

Ian Dummett

Director

Qualifications:

- Bachelor of Applied Science (Chinese Medicine) RMIT University
- Bachelor of Applied Science (Human Biology) RMIT University

Experience:

- Member of AACMA (7 years)
- 3 years Clinical Practice in Australia

James Flowers

Director & President

Qualifications:

- Diploma of TCM

Experience:

- 14 years Clinical Practice in Australia
- Member of AACMA (15 years), AACMA Fellow
- Lecturer at the University of Western Sydney
- President of the Australia China Friendship Society NSW Inc (since 1998)
- Deputy Chair, Supervision Committee, WFCMS
- Director, International Society of Oriental Medicine
- Duty President & Director of Australian Council for Chinese Medicine Education Ltd
- Chair, Management Committee of the Australian Journal of Acupuncture and Chinese Medicine
- Executive Committee Member of the World Federation of Acupuncture & Moxibustion Societies (WFAS)

Hoc Ku Huynh OAM

Director & Secretary

Qualifications:

- Master of Health Science in TCM
- Bachelor of Acupuncture
- Certificate of Chinese Medicine

Experience:

- Member of AACMA (30 years), AACMA Fellow
- 33 years Clinical Practice in Australia
- Honorary Clinical Associate UTS
- Honorary Clinical Supervisor UWS
- Awarded Order of Australia Medal
- Life Member of the Order of Australia Association
- Executive Council member of WFCMS
- Director of the Australian TCM Practitioner Accreditation Board Ltd

Wade James

Director

Qualifications:

- Master of Health Science in TCM (UTS)
- Diploma of TCM
- Certificate of TCM (China)
- Certificate of Chinese Herbal Medicine (China)
- Certificate of Tui Na (China)

Experience:

- Member of AACMA (9 years)
- 24 years Clinical Practice in Australia
- Director of Chinawest Pty Ltd
- Director of Shanghai International TCM Seminars

Ke Li

Director

Qualifications:

- Bachelor of Medicine (TCM)
- Master of Health Science
- Certificate IV Workplace Training and Assessment

Experience:

- Member of AACMA (21 years) AACMA Fellow
- 22 years Clinical Practice in Australia
- 5 years Clinical Practice overseas
- St John Ambulance Voluntary First Aid Officer (15 years)
- Registered with the CMRBV

Financial Statements

Australian Acupuncture and Chinese Medicine Association Limited

Richard Ke Yuan Li Director & Vice-President

Qualifications:

- Bachelor of Medicine (TCM)
- Certificate of English for Academic Purpose
- Certificate of Information Technology
- Certificate IV Workplace Training and Assessment

Experience:

- Member of AACMA (14 years), AACMA Fellow
- 21 years Clinical Practice in Australia
- 4 years Clinical Practice overseas
- Lecturer at Shanghai University of TCM (4 years)
- Lecturer at University of Western Sydney (sessional)
- Vice-President, World Federation of Acupuncture-Moxibustion Societies
- Director of the Australian TCM Practitioner Accreditation Board Ltd

Michael Porter Director & Membership Officer

Qualifications:

- Bachelor of Acupuncture
- Diploma of Acupuncture
- Certificate of Chinese Herbal Medicine

Experience:

- Member of AACMA (25 years), AACMA Fellow
- 25 years Clinical Practice in Australia
- Director of Academy of Oriental Therapies (1993-2003)

Walter Simpson Director & Treasurer

Qualifications:

- Bachelor of Acupuncture
- Diploma of Chinese Herbal Medicine
- Certificate IV Workplace Training and Assessment
- 4th Degree Black Belt World TaiJi Boxing Association

Experience:

- Member of AACMA (22 years), AACMA Fellow
- 22 years Clinical Practice in Australia
- QLD Representative of World TaiJi Boxing Association
- Member of Toyo Hari Association

Hong Xu Director

Qualifications:

- Bachelor of Medicine (TCM), China
- Doctor of Philosophy (Chinese Medicine and Sports Physiology), Australia
- Graduate Certificate of Tertiary Education, Australia

Experience:

- Member of AACMA (14 years)
- 15 years Clinical Practice in Australia
- 5 years Clinical Practice overseas
- Associate Professor at Victoria University
- Visiting Professor at Beijing University of Chinese Medicine

- Guest Professor at Shandong University of Traditional Chinese Medicine
- Council Member, Australian Council for Chinese Medicine Education
- Member of WFCMS Specialty Committee of Gynaecology
- Member of Specialty Committee of WFCMS Rehabilitation & Healthcare
- Australian Director, Sino-Aust. Female Health Coop Research Centre
- Registered with the CMRBV

Zhen Zheng Director

Qualifications:

- Bachelor of Medicine (Acupuncture), China
- Doctor of Philosophy

Experience:

- Member of AACMA (9 years)
- 9 years Clinical Practice in Australia
- 2 years Clinical Practice overseas
- Senior Lecturer at RMIT University
- Registered with the CMRBV
- Member of the CMRBV Hearings Panel
- Editor-in-Chief, Australian Journal of Acupuncture & Chinese Medicine

Meetings attended by Directors

Name	Meetings eligible to attend	Number attended
John Deare	15	14
Ian Dummett	8 (Commenced 23/05/2009)	8
James Flowers	7 (Ceased 23/05/2009)	1
Hoc Ku Huynh OAM	15	14
Wade James	15	15
Ke Li	7 (Ceased 23/05/2009)	6
Richard Ke Yuan Li	15	14
Michael Porter	15	14
Walter Simpson	15	15
Hong Xu	8 (Commenced 23/05/2009)	7
Zhen Zheng	15	11

No director has received or become entitled to receive a benefit by reason of a contract made by the company or a related company with the director or with a firm of which he is a member or with a company in which he has a substantial financial interest.

Auditor Independence

The Directors received an independence declaration from the auditor of Australian Acupuncture & Chinese Medicine Association Limited which is attached on the following page [below].

Signed in accordance with a resolution of the Board of Directors.

DIRECTOR 
 23 APRIL 2010
 BRISBANE, QLD
 DIRECTOR 

Auditor's Independence Declaration Under Section 307C of the Corporations Act 2001 to the Directors of Australian Acupuncture & Chinese Medicine Association Ltd

Auditor's Independence Declaration

I declare that, to the best of my knowledge and belief, during the year ended 31 December 2009 there has been:

- no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- no contraventions of any applicable code of professional conduct in relation to the audit

(signed)

HAYWARDS CHARTERED ACCOUNTANTS

(signed)

Philip Fitzgerald FCA
 REGISTERED AUDITOR #15079

31 MARCH 2010
 BRISBANE, QLD

Financial Statements

Australian Acupuncture and Chinese Medicine Association Limited

Income Statement for the Year ended 31 December 2009

	NOTES	2009	2008
Annual Subscriptions		635925.37	587008.32
Other Income		332334.24	317226.56
Administration Expenses		(140142.75)	(152619.69)
Salary Expenses		(366027.70)	(347467.58)
Other Expenses from Ordinary Activities		(429993.02)	(475172.89)
Profit/(Deficit) from Ordinary Activities Before Income Tax Expense		\$32096.14	\$(71025.28)
Income Tax Expense Relating to Ordinary Activities			-
Profit/(Deficit) from Ordinary Activities After Related Income Tax Expense		\$32096.14	\$(71025.28)

Balance Sheet as at 31 December 2009

	NOTES	2009	2008
CURRENT ASSETS			
Cash	2	505233.70	364786.94
Debtors		18534.99	40734.84
TOTAL CURRENT ASSETS		523768.69	405521.78
NON-CURRENT ASSETS			
Land & Buildings	3	557356.54	557356.54
Plant & Equipment		23176.95	30963.09
TOTAL NON-CURRENT ASSETS		580533.49	588319.63
TOTAL ASSETS		1104302.18	993841.41
CURRENT LIABILITIES			
Creditors		25360.02	25891.48
Fees Received in Advance		566388.50	486835.13
Provision for Employee Entitlements		83761.00	64020.41
Bank Loan		43968.00	43968.00
TOTAL CURRENT LIABILITIES		719477.52	620715.02
TOTAL NON-CURRENT LIABILITIES			
Bank Loan		262460.35	282858.22
TOTAL LIABILITIES		981937.87	903573.24
NET ASSETS		\$122364.31	\$90268.17
MEMBER'S FUND			
Accumulated Funds		122364.31	90268.17
TOTAL MEMBER'S FUND		\$122364.31	\$90268.17

Statement of Recognised Income & Expenditure for the Year Ended 31 December 2009

	RETAINED EARNINGS	TOTAL
Balance at 31 December 2008	90268.17	90268.17
Profit/(Loss) Attributable to the Equity	32096.14	32096.14
BALANCE AT 31 DECEMBER 2009	\$122364.31	\$122364.31

The accompanying notes form part of these financial statements.

Financial Statements

Australian Acupuncture and Chinese Medicine Association Limited

Cash Flow Statement for the Year Ended 31 December 2009

	NOTES	2009	2008
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from Subscriptions		701292.47	630895.45
Other Income		368720.36	313826.36
Payment for Operating Expenses		(883444.21)	(934471.13)
NET CASH FROM OPERATING ACTIVITIES	8	\$186568.62	\$10250.68
CASH FLOWS FROM INVESTING ACTIVITIES			
Net Transfers of Plant & Equipment		(2573.86)	(1280.00)
NET CASH FROM INVESTING ACTIVITIES		\$(2573.86)	\$(1280.00)
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayments of Borrowings		(43548.00)	(41850.00)
NET CASH FROM FINANCING ACTIVITIES		\$(43548.00)	\$(41850.00)
NET INCREASE/(DECREASE) IN CASH HELD		140446.76	(32879.32)
CASH AT THE BEGINNING OF THE YEAR		364786.94	397666.26
CASH AT THE END OF THE YEAR	8	\$505233.70	\$364786.94

The accompanying notes form part of these financial statements.

Notes to and Forming Part of the Financial Statements for the Year Ended 31 December 2009

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The Financial Report is a general purpose financial report prepared in accordance with Australian Accounting Standards, including Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the Corporations Act 2001.

Australian Acupuncture & Chinese Medicine Association Limited is a company limited by guarantee.

The following is a summary of the material accounting policies adopted by the entity in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

Basis of preparation

the financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

Cost is based on the fair values of the consideration given in exchange for assets.

(a) DEPRECIATION

Plant & Equipment

Depreciation on the abovementioned items of property has been provided in accordance with AASB 116 "Property, Plant and Equipment".

All fixed assets are written off in accordance with their estimated useful lives. Depreciation is calculated by adopting the diminishing value method.

(b) INCOME TAX

Income Tax has not been provided for in the company's accounts.

(c) COMPARATIVE FIGURES

Comparative figures, where necessary, have been reclassified in order to comply with the presentation adopted in the figures reported for the current financial year.

(d) EMPLOYEE ENTITLEMENTS

Liabilities for Wages & Salaries and Annual Leave are recognised and are measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those entitlements

Contributions are made by the association to an employee superannuation fund and are charged as expenses when incurred.

(e) LEASES

Financial Statements

Australian Acupuncture and Chinese Medicine Association Limited

Notes to and Forming Part of the Financial Statements for the Year Ended 31 December 2009 cont'd...

2. CASH	2009	2008
Cash Management Account	77157.67	319678.27
Cheque Account - Westpac	30245.03	45108.67
Maxi Bonus 1	226496.67	
Maxi Bonus 2	94139.65	
Maxi Bonus 3	77194.68	
	\$505233.70	\$364786.94

3. NON CURRENT ASSETS

2008	Office Furniture & Equipment	Land & Building	Total
Balance at the beginning of the year	40538.09	557356.54	597894.63
Additions at cost	1280.00		1280.00
Depreciation expense	(10855.00)	-	(10855.00)
Carrying amount at end of year	\$30963.09	\$557356.54	\$588319.63
2009			
Balance at the beginning of the year	30963.09	557356.54	588319.63
Additions at cost	2573.86		2573.86
Depreciation expense	(10360.00)	-	(10360.00)
Carrying amount at end of year	\$23176.95	\$557356.54	\$580533.49

The above property is secured by Registered Mortgage to the bank loan.

4. OPERATING LEASE

(a) Operating Lease Commitments

Non-cancellable operating lease contracted for but not capitalised in the financial statements

Payable - Minimum Lease Payments

Not longer than 1 year	9294.20	10965.60
Between 1 year and 5 years	4569.96	13864.16
	\$13864.16	\$24829.76

5. DIRECTOR'S REMUNERATION AND RETIREMENT BENEFITS

(a) Director's Remuneration

Income paid or payable to all directors of the company by the company and any related parties	\$29500.00	\$29295.00
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The names of the directors who have held office during the financial year are:

John Deare	James Flowers (Resigned)	Hoc Ku Huynh OAM
Wade James	Ke Li (Resigned)	Ian Dummett
Michael Porter	Walter Simpson	Zhen Zheng
Richard Ke Yuan Li	Hong Xu	

6. AUDITOR'S REMUNERATION

	2009	2008
Amounts received or due and received by the auditors for:		
Auditing the Accounts	\$6800.00	\$5800.00
No other benefits were received by the auditors.		

Financial Statements

Australian Acupuncture and Chinese Medicine Association Limited

Notes to and Forming Part of the Financial Statements for the Year Ended 31 December 2009 cont'd...

7. MEMBER'S GUARANTEE

The company is limited by guarantee. If the company is wound up, the Articles of Association state that each member is required to contribute a maximum of \$100 each towards meeting any outstanding obligations of the company.

8. NOTES TO STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purpose of the Statement of Cash Flows, cash includes cash on hand and in Financial Institutions net of bank overdrafts. Cash at the end of the financial year, as shown in the Statement of Cash Flows, is reconciled to the related items in the balance sheet as follows:-

	NOTE	2009	2008
Cash	2	\$505233.70	\$364786.94

(b) Reconciliation of Net Cash provided by Operating Activities to Operating Profit After Income Tax

Operating Profit/(Loss) after income tax		32096.14	(71025.28)
Depreciation		10360.00	10855.00
Interest		23150.13	31702.35
Changes in Assets & Liabilities			
Increase/(Decrease) in fees received in advance		79553.37	43887.13
Increase/(Decrease) in Debtors		22199.85	(17768.19)
Increase/(Decrease) in Creditors		(531.46)	8709.92
Increase/(Decrease) for Employee Entitlements		19740.59	3889.75
Net Cash Provided by Operating Activities		\$186568.62	\$10250.68

Directors Declaration

The directors have determined that the company is not a reporting entity. The directors have determined that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The directors of the company declare that:


- The financial statements and notes, as set out on pages 15 to 20 are in accordance with the *Corporations Act 2001* and:
 - comply with Accounting Standards as described in Note 1 to the financial statements and the *Corporations Regulations 2001*; and
 - give a true and fair view of the company's financial position as at 31 December 2009 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.
- In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors and is signed for and on behalf of the Directors by:



 DIRECTOR

23 APRIL 2010
BRISBANE, QLD



 DIRECTOR

Financial Statements

Australian Acupuncture and Chinese Medicine Association Limited

Independent Auditor's Report to the Members of Australian Acupuncture & Chinese Medicine Association Limited

Report on the Financial Report

We have audited the accompanying financial report of Australian Acupuncture & Chinese Medicine Association Limited, which comprises the balance sheet as at 31 December 2009, and the income statement, statement of recognised income and expenditure and cash flow statement for the year then ended, a summary of significant accounting policies, other explanatory notes and the directors' declaration.

Directors' Responsibility for the Financial Report

The directors of the company are responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are appropriate to meet the requirements of the *Corporations Act 2001* and are appropriate to meet the needs of the members. The directors' responsibility also includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the directors' financial reporting under the *Corporations Act 2001*. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we complied with the independence requirements of the *Corporations Act 2001*.

The audit opinion expressed in this report has been formed on the above basis.

Auditor's Opinion

In our opinion, the financial report of Australian Acupuncture & Chinese Medicine Association Limited is in accordance with the *Corporations Act 2001*, including:

- a. giving a true and fair view of the company's financial position as at 31 December 2009 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1; and
- b. complying with Australian Accounting Standards to the extent described in Note 1 and complying with the *Corporations Regulations 2001*.

(signed)

HAYWARDS CHARTERED ACCOUNTANTS

(signed)

31 MARCH 2010
BRISBANE, QLD

Philip Fitzgerald FCA
REGISTERED COMPANY AUDITOR #15079

Financial Statements

Australian Acupuncture and Chinese Medicine Association Limited

OPERATING PROFIT

The operating profit before income tax is arrived at after crediting as revenue and after charging as expenses the following items: -

(a) REVENUE	2009	2008
Membership Fees	635925.37	587008.32
Accreditation	16983.00	16390.30
Interest	8159.92	5423.64
AACMAC Income	123911.71	121478.62
Sales	41854.24	42524.32
Sundry Income - Other	12668.41	24611.94
Jing-Luo Income	18582.39	16683.26
Other Advertising Income	14241.49	2985.09
State Committee Functions	14692.18	7904.58
Yellow Pages	80104.54	79224.81
Donations Received	1500.00	
	\$968623.25	\$904234.88
(b) EXPENSES		
Accreditation Expenses	11901.21	13382.06
Cost of Product Sales	25002.43	19814.92
AACMAC Expenses	103836.06	141942.05
TCM Endangered Species Certification Scheme	30483.63	9559.29
Jing-Luo Expenses	37598.19	33057.92
AJACM Expenses	15305.13	25781.25
Directory Advertising	93580.81	92963.47
Publications and Marketing	11486.83	13215.92
State Committees	12793.55	4781.45
Research Grants		25075.60
Journal Subscriptions & Memberships	2906.84	569.55
Board Expenses	51915.37	56111.18
Meetings & Committees	8070.21	7515.88
ACCME Expenses	2016.27	80.00
ATPAB Expenses	310.00	40.00
Administration	46235.44	33598.86
Office Expenses	92407.31	119020.83
Staffing Costs	366027.70	347467.58
Interest	23150.13	31282.35
Donations	1500	
	936527.11	975260.16
OPERATING PROFIT FOR YEAR	\$32096.14	\$(71025.28)

Financial Statements

Acupuncture Ethics and Standards Organisation Limited

Directors' Report

General

The Acupuncture Ethics and Standards Organisation Limited is a company limited by guarantee (to the extent of \$2 per member), incorporated under the *Corporations Act 2001*.

Statutory Requirements

The directors present their report on the company for the financial year ended 31 December 2009.

The names of the Directors in office at the date of this report are:

Wade James	John Deare	Hong Xu
Hoc Ku Huynh OAM	Richard Ke Yuan Li	Walter Simpson
Ian Dummett	Zhen Zheng	Michael Porter

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

The net profit for the company for the financial year amounted to \$nil.

No significant changes in the company's state of affairs occurred during the financial year.

The principal activity of the Company is to regulate, represent and promote the profession of acupuncture and traditional Chinese medicine.

No significant change in the nature of these activities occurred during the year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations or the state of affairs of the company in future financial years.

No dividends have been paid or declared by the company during the year ended 31 December 2009.

No indemnities have been given or insurance paid, during or since the end of financial year, for any person who is or has been an official or auditor of the company.

Auditors Independence

The Directors have received an Independence Declaration from the auditor of Acupuncture Ethics & Standards Organisation Limited which is attached on page 24. Signed in accordance with a resolution of the board of Directors.

Information on Directors and Meetings

The following information and number of meetings attended is provided on Directors of the Company during the year:

John Deare Director & President

Qualifications:

- Master of Applied Sciences (Acupuncture) RMIT University
- Bachelor of Health Sciences (Complementary Medicine)
- Advanced Diploma of Applied Science (Acupuncture)

Experience:

- Lecturer (Casual) ECNH
- Member of AACMA (11 years)
- 11 years Clinical Practice in Australia
- Member of Toyohari Association
- Member of Australian Pain Society
- Director of Australian Council for Chinese Medicine Education Ltd
- Member of the Editorial Board and Management Committee of the Australian Journal of Acupuncture and Chinese Medicine

Ian Dummett

Director

Qualifications:

- Bachelor of Applied Science (Chinese Medicine) RMIT University
- Bachelor of Applied Science (Human Biology) RMIT University

Experience:

- Member of AACMA (7 years)
- 3 years Clinical Practice in Australia

James Flowers

Director & President

Qualifications:

- Diploma of TCM

Experience:

- 14 years Clinical Practice in Australia
- Member of AACMA (15 years), AACMA Fellow
- Lecturer at the University of Western Sydney
- President of the Australia China Friendship Society NSW Inc (since 1998)
- Deputy Chair, Supervision Committee, WFCMS
- Director, International Society of Oriental Medicine
- Deputy President & Director Australian Council for Chinese Medicine Education
- Chair, Management Committee of the Australian Journal of Acupuncture and Chinese Medicine
- Executive Committee Member of the World Federation of Acupuncture & Moxibustion Societies (WFAS)

Hoc Ku Huynh OAM

Director & Secretary

Qualifications:

- Master of Health Science in TCM
- Bachelor of Acupuncture
- Certificate of Chinese Medicine

Experience:

- Member of AACMA (30 years), AACMA Fellow
- 33 years Clinical Practice in Australia
- Honorary Clinical Associate UTS
- Honorary Clinical Supervisor UWS
- Awarded Order of Australia Medal
- Life Member of the Order of Australia Association
- Executive Council member of WFCMS
- Director of the Australian TCM Practitioner Accreditation Board Ltd

Wade James

Director

Qualifications:

- Master of Health Science in TCM (UTS)
- Diploma of TCM
- Certificate of TCM (China)
- Certificate of Chinese Herbal Medicine (China)
- Certificate of Tui Na (China)

Experience:

- Member of AACMA (9 years)
- 24 years Clinical Practice in Australia
- Director of Chinawest Pty Ltd
- Director of Shanghai International TCM Seminars

Ke Li

Director

Qualifications:

- Bachelor of Medicine (TCM)
- Master of Health Science
- Certificate IV Workplace Training and Assessment

Experience:

- 22 years Clinical Practice in Australia
- 5 years Clinical Practice overseas
- Member of AACMA (21 years) AACMA Fellow
- St John Ambulance Voluntary First Aid Officer (15 years)
- Registered with the CMRBV

Financial Statements

Acupuncture Ethics and Standards Organisation Limited

Richard Ke Yuan Li Director & Vice-President

Qualifications:

- Bachelor of Medicine (TCM)
- Certificate of English for Academic Purpose
- Certificate of Information Technology
- Certificate IV Workplace Training and Assessment

Experience:

- Member of AACMA (14 years), AACMA Fellow
- 21 years Clinical Practice in Australia
- 4 years Clinical Practice overseas
- Lecturer at Shanghai University of TCM (4 years)
- Lecturer at University of Western Sydney (sessional)
- Vice-President, World Federation of Acupuncture-Moxibustion Societies
- Director of the Australian TCM Practitioner Accreditation Board Ltd

Michael Porter Director & Membership Officer

Qualifications:

- Bachelor of Acupuncture
- Diploma of Acupuncture
- Certificate of Chinese Herbal Medicine

Experience:

- Member of AACMA (25 years), AACMA Fellow
- 25 years Clinical Practice in Australia
- Director of Academy of Oriental Therapies (1993-2003)

Walter Simpson Director & Treasurer

Qualifications:

- Bachelor of Acupuncture
- Diploma of Chinese Herbal Medicine
- Certificate IV Workplace Training and Assessment
- 4th Degree Black Belt World Taiji Boxing Association

Experience:

- Member of AACMA (22 years), AACMA Fellow
- 22 years Clinical Practice in Australia
- QLD Representative of World Taiji Boxing Association
- Member of Toyo Hari Association

Hong Xu Director

Qualifications:

- Bachelor of Medicine (TCM), China
- Doctor of Philosophy (Chinese Medicine and Sports Physiology), Australia
- Graduate Certificate of Tertiary Education, Australia

Experience:

- Member of AACMA (14 years)
- 15 years Clinical Practice in Australia
- 5 years Clinical Practice overseas
- Associate Professor at Victoria University
- Visiting Professor at Beijing University of Chinese Medicine

- Guest Professor at Shandong University of Traditional Chinese Medicine
- Council Member, Australian Council for Chinese Medicine Education
- Member, Specialty Committee of Gynaecology of WFCMS
- Member, WFCMS Specialty Committee of Rehabilitation & Healthcare
- Australian Director, Sino-Aust. Female Health Coop Research Centre
- Registered with the CMRBV

Zhen Zheng Director

Qualifications:

- Bachelor of Medicine (Acupuncture), China
- Doctor of Philosophy

Experience:

- Member of AACMA (9 years)
- 9 years Clinical Practice in Australia
- 2 years Clinical Practice overseas
- Senior Lecturer at RMIT University
- Registered with the CMRBV
- Member of the CMRBV Hearings Panel
- Editor-in-Chief, Australian Journal of Acupuncture and Chinese Medicine

Meetings attended by Directors


Name	Meetings eligible to attend	Number attended
John Deare	15	14
Ian Dummett	8 (Commenced 23/05/2009)	8
James Flowers	7 (Ceased 23/05/2009)	1
Hoc Ku Huynh OAM	15	14
Wade James	15	15
Ke Li	7 (Ceased 23/05/2009)	6
Richard Ke Yuan Li	15	14
Michael Porter	15	14
Walter Simpson	15	15
Hong Xu	8 (Commenced 23/05/2009)	7
Zhen Zheng	15	11


No director has received or become entitled to receive a benefit by reason of a contract made by the company or a related company with the director or with a firm of which he is a member or with a company in which he has a substantial financial interest.

Auditor Independence

The directors received an independence declaration from the auditor of Acupuncture Ethics & Standards Organisation Limited which is attached on the following page [below].

Signed in accordance with a resolution of the Board of Directors

 DIRECTOR 

 DIRECTOR 

23 APRIL 2010
 BRISBANE, QLD

Auditors Independence Declaration Under Section 307C of the Corporations Act 2001 to the Directors of Acupuncture Ethics & Standards Organisation Limited

Auditor's Independence Declaration

I declare that, to the best of my knowledge and belief, during the year ended 31 December 2009 there has been:

- no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- no contraventions of any applicable code of professional conduct in relation to the audit

(signed)

 HAYWARDS CHARTERED ACCOUNTANTS

(signed)

 Philip Fitzgerald FCA
 REGISTERED AUDITOR #15079

13 APRIL 2010
 BRISBANE, QLD

Financial Statements

Acupuncture Ethics and Standards Organisation Limited

Income Statement for the Year ended 31 December 2009

	NOTES	2009	2008
Rental Income		-	-
Other Income		-	-
Administration Expenses		-	-
Other Expenses from Ordinary Activities		-	-
Profit/(Deficit) from Ordinary Activities Before Income Tax Expense	2	0.00	0.00
Income Tax Expense Relating to Ordinary Activities		-	-
Profit/(Deficit) from Ordinary Activities After Related Income Tax Expense		0.00	0.00

The accompanying notes form part of these financial statements.

Balance Sheet as at 31 December 2009

	NOTES	2009	2008
CURRENT ASSETS			
Cash		10.00	10.00
TFN Tax Paid		-	-
TOTAL CURRENT ASSETS		10.00	10.00
TOTAL ASSETS		10.00	10.00
NET ASSETS		\$10.00	\$10.00
MEMBER'S FUNDS			
Accumulated Funds		10.00	10.00
TOTAL MEMBER'S FUNDS		\$10.00	\$10.00

The accompanying notes form part of these financial statements.

Statement of Recognised Income & Expenditure for the Year Ended 31 December 2009

	RETAINED EARNINGS	TOTAL
Balance at 31 December 2008	10.00	10.00
Profit/(Deficit) Attributable to the Entity	-	-
Balance at 31 December 2009	\$10.00	\$10.00

The accompanying notes form part of these financial statements.

Cash Flow Statements

Acupuncture Ethics and Standards Organisation Limited

Cash Flow Statement for the year ended 31 December 2009

	NOTES	2009	2008
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from Subscriptions		-	-
Other Income		-	-
Payment for Operating Expenses		-	-
NET CASH FROM INVESTING ACTIVITIES		\$0.00	\$0.00
NET INCREASE/(DECREASE) IN CASH HELD		-	-
CASH AT THE BEGINNING OF THE YEAR		10.00	10.00
CASH AT THE END OF THE YEAR		\$10.00	\$10.00

The accompanying notes form part of these financial statements.

Notes to and Forming Part of the Financial Statements for the Year Ended 31 December 2009

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The Financial Report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, including Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the Corporations Act 2001.

Acupuncture Ethics & Standards Organisation Limited is a company limited by guarantee.

The following is a summary of the material accounting policies adopted by the entity in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

Basis of Preparation

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

Cost is based on the fair values of the consideration given in exchange for assets.

(a) DEPRECIATION

Plant & Equipment

Depreciation on the above mentioned items of property has been provided in accordance with AASB 116 "Property, Plant and Equipment".

All fixed assets are written off in accordance with their estimated useful lives. Depreciation is calculated by adopting the diminishing value method.

(b) INCOME TAX

Income Tax has not been provided for in the company's accounts.

(c) COMPARATIVE FIGURES

Comparative figures, where necessary, have been reclassified in order to comply with the presentation adopted in the figures reported for the current financial year.

(d) EMPLOYEE ENTITLEMENTS

Liabilities for Wages & Salaries and Annual Leave are recognised and are measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those entitlements.

Contributions are made by the association to an employee superannuation fund and are charged as expenses when incurred.

Financial Statements

Acupuncture Ethics and Standards Organisation Limited

Notes to and Forming Part of the Financial Statements for the Year Ended 31 December 2009

	2009	2008
2. OPERATING REVENUE	\$NIL	\$NIL

3. RELATED PARTY DISCLOSURE

(a) Director's Remuneration

Income paid or payable to all directors of the company by the company and any related parties	\$NIL	\$NIL
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The names of the directors who have held office during the financial year are:

John Deare	James Flowers (Resigned)	Hoc Ku Huynh OAM
Wade James	Ke Li (Resigned)	Ian Dummett
Michael Porter	Walter Simpson	Zhen Zheng
Richard Ke Yuan Li	Hong Xu	

4. MEMBER'S GUARANTEE

The company is limited by guarantee. If the company is wound up, the Articles of Association state that each member is required to contribute a maximum of \$2 each towards meeting any outstanding obligations of the company

5. NOTES TO STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purpose of the Statement of Cash Flows, cash includes cash on hand and in Financial Institutions net of bank overdrafts. Cash at the end of the financial year, as shown in the Statement of Cash Flows, is reconciled to the related items in the balance sheet as follows:-

	2009	2008
Cash	\$10.00	\$10.00

(b) Reconciliation of Net Cash provided by Operating Activities to Operating Profit After Income Tax

Operating Profit/(Loss) after income tax	-	-
Depreciation	-	-
Changes in Assets & Liabilities		
Increase/(Decrease) in Fees Received in Advance	-	-
(Decrease) in Creditors	-	-
Net Cash Provided by Operating Activities	\$ -	\$ -

Financial Statements

Acupuncture Ethics and Standards Organisation Limited

Notes to and Forming Part of the Financial Statements for the Year Ended 31 December 2009

6. ACCUMULATED PROFITS

Accumulated Profits at the Beginning of the Financial Year	10.00	10.00
Net Deficit Attributable to Members of the Company	-	-
	\$10.00	\$10.00

7. CONTINGENT LIABILITIES

The company does not have any contingent liabilities as at 31 December 2009.

8. SEGMENT INFORMATION

The company operates only in the profession of acupuncture and traditional Chinese medicine.

9. SIGNIFICANT EVENTS AFTER BALANCE DATE

There were no significant events after balance date that would impact on the financial report.

Directors Declaration

The directors have determined that the company is not a reporting entity. The directors have determined that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The directors of the company declare that:

- The financial statements and notes, as set out on pages 23 to 28:
 - comply with Accounting Standards as described in Note 1 to the financial statements and the Corporations Regulations 2001; and
 - give a true and fair view of the company's financial position as at 31 December 2009 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.
 - In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.
- This declaration is made in accordance with a resolution of the Board of Directors and is signed for and on behalf of the Directors by: -

DIRECTOR



23 APRIL 2010
BRISBANE, QLD

DIRECTOR



Financial Statements

Acupuncture Ethics and Standards Organisation Limited

Independent Audit Report

to the Members of Acupuncture Ethics & Standards Organisation Limited

Report on the Financial Report

We have audited the accompanying financial report of Acupuncture Ethics & Standards Organisation Limited, which comprises the balance sheet as at 31 December 2009, and the income statement, statement of recognised income and expenditure and cash flow statement for the year then ended, a summary of significant accounting policies, other explanatory notes and the directors' declaration.

Directors' Responsibility for the Financial Report

The directors of the company are responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are appropriate to meet the requirements of the *Corporations Act 2001* and are appropriate to meet the needs of the members. The directors' responsibility also includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the directors' financial reporting under the *Corporations Act 2001*. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we complied with the independence requirements of the *Corporations Act 2001*.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial report of Acupuncture Ethics & Standards Organisation Limited is in accordance with the *Corporations Act 2001*, including:

- a. giving a true and fair view of the company's financial position as at 31 December 2009 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1; and
- b. complying with Australian Accounting Standards to the extent described in Note 1 and complying with the *Corporations Regulations 2001*.

(signed)

HAYWARDS CHARTERED ACCOUNTANTS

13 APRIL 2010
BRISBANE, QLD

(signed)

Philip Fitzgerald FCA
REGISTERED AUDITOR #15079

Board of Directors

As at 31 December 2009

John Deare (Chair)	QLD
Richard Li (Deputy Chair)	NSW/ACT
Hoc Ku Huynh OAM (Secretary)	NSW/ACT
Walter Simpson (Treasurer)	QLD
Ian Dummett	VIC/TAS
Wade James	WA
Michael Porter	SA/NT
Hong Xu	NSW/ACT
Zhen Zheng	VIC/TAS

Company Secretary

Hoc Ku Huynh OAM

Committees**AACMAC Organising Committee**

John Deare (Chair)

Chinese Herbal Medicine & TGA Committee

Hong Xu (Chair)

Continuing Education Committee

Wade James (Chair)

Course Accreditation Committee

John Deare (Chair)

Disciplinary Committee

Walter Simpson (Chair)

Membership Officer

Michael Porter

Research & Grants Committee

Zhen Zheng (Chair)

Mentoring Committee

John Deare (Chair)

National Registration & Upcoming Challenges Committee

Judy James (Chair)

Rural & Regional Development Committee

Ian Dummett (Chair)

Consultants

Mary Herbison (Accreditation)
 Stephen Janz (Accreditation)
 Yanping Wang (Accreditation)
 Paul McLeod (Accreditation)

AUDITORS Haywards Chartered Accountants**BANKERS** Westpac**BROKERS** PI Direct Insurance Brokers P/L
Professional Insurance Agencies P/L**REGISTERED OFFICE**Unit 1, 55 Clarence Street
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Wesley Smith (Committee Member)
Domenique Wood (Committee Member)**New South Wales**Hoc Ku Huynh (Chair)
Tania Grasseschi (Deputy Chair & Minutes Secretary)
Mei-Kin Li Rees (Deputy Chair & Social Secretary)
Warren Wilson (Dep Chair, Cont Ed Rep & Asst Fin Secretary)
Xiaoshu Zhu (Deputy Chair)
Richard Li (Finance Secretary & Asst Cont Ed Representative)
Christine Guirguis (Committee Member)
Yingshu Li-Cantwell (Committee Member)
Tom Parris (Committee Member)
Yifan Yang (Committee Member)
Andrew Koh (Student Representative)**Queensland**Vicki Wooller (Chair)
Ian Murray (Deputy Chair)
Helga Del Mundo (Minutes Secretary)
Matthew O'Hara (Finance Secretary)
Dan Hall (Committee Member)
Waveny Holland (Committee Member)
Brett Montgomery (Committee Member)
Walter Simpson (Committee Member)**South Australia/Northern Territory**Michael Porter (Chair)
Gengchen Bai (Committee Member)
Neil Reynolds (Committee Member)**Tasmania**Ian Dummett (Chair)
Gwenyth James (Minutes Secretary)
Andrew Lean (Finance Secretary)**Victoria**Warwick Poon (Chair)
Luzviminda Agosta (Minutes Secretary)
Christine Lee (Finance Secretary)
Ke Li (Continuing Education Representative)
Mahesh Kalra (Committee Member)
Victor Lam (Committee Member)
Mark Mayes (Committee Member)
Hong Xu (Committee Member)
Zhen Zheng (Committee Member)
Ineke Lam (Student Representative)
Ilana Sowter (Student Representative)**Western Australia**Wade James (Chair)
Marie Hopkinson (Continuing Education Representative)
Yun-Fei Lu (Finance Secretary)
Xuqiong Fu (Committee Member)



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