



**AACMA**

AUSTRALIAN ACUPUNCTURE

& CHINESE MEDICINE

ASSOCIATION LTD

ACN 010 020 390

Australian Acupuncture  
and Chinese Medicine  
Association Ltd

ACN 010 020 390

Acupuncture Ethics and  
Standards Organisation Ltd

ACN 065 533 762

# 2003 Annual Report

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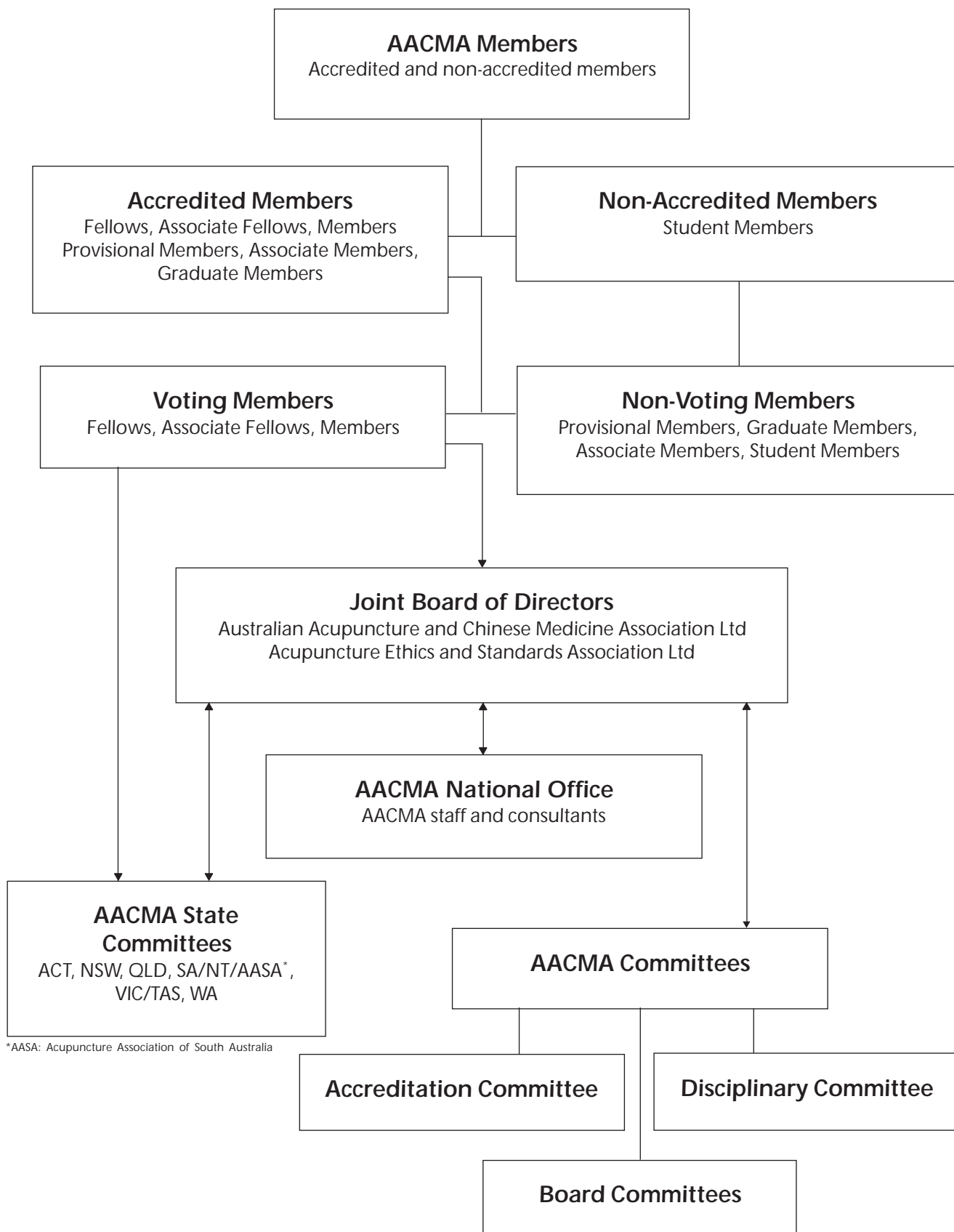
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### AACMA Organisational Structure



\*AASA: Acupuncture Association of South Australia

## President's Report

### **Promoting Excellence in Acupuncture and Chinese Medicine Health Care**

#### **THE PRESIDENT'S PERSPECTIVE**

We refer to ourselves as a profession, but what is a profession? It ordinarily means an occupation requiring a high degree of technical skill and competence. Traditionally, being a profession implies mastery of a body of knowledge, with the assumption that there should be a focus on ethical service to society. As a health profession, we would be known as a caring profession.

In Australia, the TCM profession remains in a rather odd situation, where one section of our members (those practising in Victoria) are registered professionals in the strict sense of the word and subject to a mix of statutory registration and professional self-regulation while the majority of our members remain practising in a fully self-regulated environment. A partial remedy to this was stalled in NSW in 2003 for a number of reasons, including a change in Minister and NSW Health issues having been constant front page news (for all the wrong reasons). Since NSW Health had other matters to concentrate on, we are still awaiting progress towards registration in that state.

If a section of our members are registered professionals, there still remains an inequitable allocation of funds available for promoting the profession, due to the higher professional and compliance demands on practitioners in Victoria, as well as greater demands for support in the event of problems with the registering body.

It is argued by many of our members that financial remuneration for services rendered in the provision of treatment to members of the community sadly lags behind that for the medical and allied health professionals, including nurses. These are issues for us to pick up on.

For this situation to be remedied, the profession as a whole needs to adhere to appropriate standards in education and practice. The key lies in not only having, but also proving, our credentials. The already registered health professions point to their rigorous education. Insisting on rigorous standards of education is the key to maintaining and enhancing future professional standards. It is for these reasons that we set up ACCME and ATPAB under the Commonwealth Complementary Therapies Funding Program.

#### **2003 HIGHLIGHTS**

2003 was another year of diverse challenges and opportunities for our profession. The major issues are highlighted below.

#### **2003 Annual General Meeting**

The AACMA Annual Symposium in May 2003 was an inspiring event, attracting both national and international speakers and participants. There was a mix of speakers discoursing in topics from political issues, clinical experience and reflections, to research reports. A noticeable feature was the increasing diversity of our profession, with open acknowledgment that differences in styles of practice can be a strength for the development of our medicine as a whole, and not a weakness.

The 2003 Annual General Meeting saw enthusiastic discussion and debate on a range of issues, much of it highlighting the grass roots participation of our members in the life of the organisation. The painstaking attention to detail in building

structures for grass roots activity and scope for input from all members was seen to bear fruit in the discussion where many members related their experiences. It is in the spirit of viewing problems as opportunities and pathways to positive outcomes which has enabled the life of this organisation to become richer and more complex over the past decade.

The Annual Dinner was a gala occasion with much networking and friendship-building in evidence. I thank Simin Chen and Xiaomei Sun for their outstanding performances for guests.

#### **Product regulation issues**

A major issue on the minds of many at the 2003 National Symposium and AGM was the Pan Pharmaceuticals issue and subsequent developments. In the run up to the 2003 Symposium, this issue had indeed occupied a lot of the organisation's time. Several speakers urged AACMA to pick up the baton once again and try to resurrect the nascent TCM Industry Body.

I can report that we did indeed bring this matter back onto the agenda in 2003. Meetings were held with TCM suppliers in both Melbourne and Sydney and broad agreement reached on a number of issues. The most significant development was the joint submission on the Expert Committee's report (see below) submitted by AACMA on behalf of 11 TCM industry organisations.

**Expert Committee** Following the Pan Pharmaceuticals product recalls, the federal government established an Expert Committee on Complementary Medicines in the Health System. Of the 18 appointments to the Expert Committee, most of whom were government, western medicine and pharmacy experts, two were practitioners of complementary therapies. They were AACMA Fellows David McLeod and A/Prof Alan Bensoussan. Three other appointees to the expert committee were western doctors with training, practice or an interest in complementary therapies.

The Expert Committee's report was released at the end of 2003 and included a strong recommendation for the introduction of statutory registration of TCM practitioners. AACMA lodged a submission on the Report as well as a joint submission in conjunction with TCM industry bodies (see above).

#### **Commonwealth Complementary Therapies Funding Program**

Another issue which took up a lot of energy and time in 2003 was the administration of the Commonwealth Complementary Therapies Funding to AACMA to establish :

- the Australian Council for Chinese Medicine Education (ACCME); and
- the Australian Traditional Chinese Medicine Practitioner Accreditation Board (ATPAB).

#### **Australian Council for Chinese Medicine Education (ACCME)**

The focus in 2003 on this part of the project was implementation:

- development of the constitution and matters related to incorporation;
- advertising, selection and appointment of the Council of ACCME.

In relation to legal and constitutional issues, AACMA has been negotiating with the Australian College of Acupuncturists Ltd (ACAc) to be a foundation member, with AACMA, in the formation of ACCME. As at 31 December 2003, incorporation

## President's Report (continued)

was pending advice from ACAC as final changes to the draft constitution. Incorporation of ACCME is expected early in 2004.

With respect to the advertising, selection and appointment of the Council of ACCME, the following report is included.

**Criteria for appointment** Where practicable and achievable, the make-up of the Council of ACCME is to have the following basic criteria:

- (1) Academic appointments: at least 3 appointments, including:
- at least one person from the public providers (universities and TAFEs) offering accredited higher education in acupuncture and/or Chinese herbal medicine;
  - at least one person from the private providers offering accredited higher education in acupuncture and/or Chinese herbal medicine.

Applicants for appointment under category 1 must have contemporary experience in course development and/or delivery and arrange a letter of support/endorsement from their TCM teaching institution.

- (2) Professional sector: at least 3 appointments, including:
- Maximum of two (2) nominees, one each from member organisations with at least 1000 audited number of members with accreditation in acupuncture and/or Chinese herbal medicine and the proposed national TCM practitioner accreditation board (subject to the board becoming a member of the council); and
  - The remainder to be nominated by professional associations who are members of the Company.
- Applicants for appointment under category 2 must have contemporary practice experience and arrange for a letter of support/endorsement from their TCM professional association.

- (3) TCM Statutory Registration Board(s): 1 appointee.

- (4) Other appointments: at least 2 independent members, recommended to be from, but not limited to, one or more of following categories:
- Person with legal background;
  - Consumer representation (including health service consumer and/or student representatives);
  - Person with a background in ethics and corporate governance;
  - Person with relevant expertise from the State higher education accreditation agencies; or
  - Non-TCM academic expertise.

It is expected that some appointees to the council may have expertise that crosses two or more categories.

In addition to the above criteria, the following overarching criteria will be taken into account when considering the overall balance of appointments.

- the majority of appointments to be from the TCM profession;
- the Chair is to be independent of the management of a TCM education provider and be a person with substantial experience on committees or boards or in mediation;
- at least one person with specific educational qualifications and expertise in any field at the higher education level;
- at least one person with suitable qualifications in basic TCM (acupuncture) education and at least ten years clinical expertise as an acupuncture practitioner;

- at least one person with suitable qualifications in basic TCM (Chinese herbal medicine) education and at least ten years clinical expertise as a Chinese herbal medicine practitioner;
- at least one person with suitable qualifications in Western medicine sciences, preferably experience in a TCM teaching or practice environment; and
- a balance of members across at least three State jurisdictions.

Although appointees are selected on the basis of their sector representation, they will be appointed on an individual basis and not as delegates of specified organisations except in respect of nominees of statutory registration boards, nominees of associations with 1000+ audited membership numbers, and nominee(s) of the higher education accreditation authorities (if applicable).

**Number of appointments** It was agreed in the consultation process that the optimum number of appointments to the Council of ACCME would be nine (9) in number. The ACCME Organising Committee agreed that, in the establishment phase (first two years), to appoint an additional three academic members to ensure sufficient depth and breadth of TCM academic expertise on the Council.

**Advertising, Selection and Appointment** Advertisements calling for Expressions of Interest from persons interested in appointment to ACCME were placed in The Australian Saturday edition on 31 May and the Wednesday Higher Education supplement on 4 June 2003. Stakeholder organisations, including TCM professional associations and TCM education providers, were notified directly and an advertisement inserted with the May edition of the AACMA newsletter. An Information Kit was sent to all interested persons.

**ACCME Selection and Appointment** An ACCME Selection Panel was formed to assess the applications and make recommendations to the ACCME Organising Committee. Membership of the Selection Panel was:

- 3 members of the ACCME Organising Committee (2 from AACMA and 1 from ACAC), one of whom acted in the role of Chair of the Selection Panel
- 1 person from the public TCM education sector (universities) offering TCM education
- 1 person from the private TCM education sector (private college and TAFEs) offering TCM education
- 1 nominee from the Resource Officers managing Higher Education accreditation of non-self-accrediting institutions (i.e. private colleges)
- 1 nominee from the Victorian Chinese Medicine Registration Board (CMRB).

The Chair of the ACCME Selection Panel reported that, overall, the standard of applicants was very high and this led to some difficult choices.

**Final appointments** The members of the Council of ACCME, which includes 3 professional nominees, 6 TCM academic appointments, and 2 non-independent/other appointees, are:

- |                            |                |
|----------------------------|----------------|
| - John McDonald (QLD)      | President      |
| - James Flowers (NSW)      | Vice-President |
| - Congxing Yang (NSW)      | Vice-President |
| - Liming Henry Liang (NSW) | Member         |
| - Lisa YanYan Liu (VIC)    | Member         |
| - Wendy Morrow (SA)        | Member         |

## President's Report (continued)

- A/Prof Michael Weir (QLD) Member
- Dr Hong Xu (VIC) Member
- A/Prof Charlie Changli Xue (VIC) Member
- Chris Zaslawski (NSW) Member
- Xiaoshu Zhu (NSW) Member

### Australian Traditional Chinese Medicine Practitioner Accreditation Board (ATPAB)

The Australian Traditional Chinese Medicine Practitioner Accreditation Board (ATPAB) will have three broad functions:

- the assessment of qualifications of practitioners for professional registration purposes on behalf of participating associations and the provision of advice to those organisations as to whether applicants for membership meet agreed entry criteria and standards, recommend for examination, or should be rejected – this will ensure uniform national standards for participating organisations;
- certification of practitioners in accordance with their accredited modalities; and
- a public complaints mechanism.

AACMA sees the establishment of ATPAB as a core component of a uniform national registration system for the Traditional Chinese Medicine profession.

Points to note about ATPAB are:

- membership is open to TCM professional bodies and TCM regulating authorities;
- ATPAB acts as a practitioner accreditation agency for member organisations;
- ATPAB does not represent the member organisations;
- ATPAB does not represent individual practitioners.

**What does this mean for members?** For all practical purposes, the formation of ATPAB will not change your relationship with AACMA so long as you continue your membership and meet annual re-accreditation requirements (first aid certificate, professional indemnity cover, continuing professional education and annual fees). Serious complaints against members, such as allegations of sexual assault, fraud, violence and false qualifications, will be referred to the ATPAB Disciplinary Tribunal. Minor complaints will be addressed by the AACMA Disciplinary Committee.

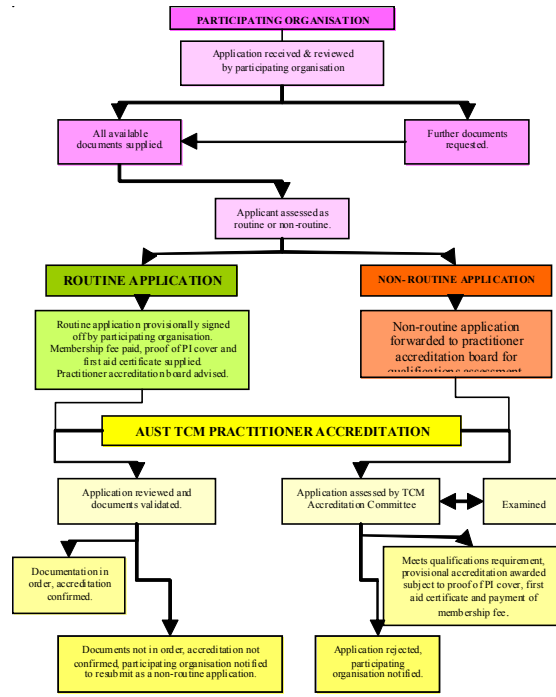
**What does this mean for prospective applicants for membership?** Applicants will continue to apply to AACMA for membership. The AACMA office will undertake a document check and allocate the applications as "Routine" or "Non-Routine". Routine refers to applications with recognised TCM qualifications, non-routine refers to all other applicants. In order to avoid unnecessary in straightforward applications, a fast track process has been developed for "Routine" applications. Non-routine applications are to be forwarded to ATPAB for assessment by the ATPAB Accreditation Committee.

The process for handling applications for membership as from 1 April 2004 is outlined in the diagram below.

**Will it cost more?** AACMA currently funds the administration of an Accreditation Committee, a Disciplinary Committee and an examinations process. The costs for operating a separate entity to undertake these functions for AACMA and other participating organisations is minimal and will be met out of the annual membership fee.

**Grandparenting exams** As an ongoing feature of the GST Project, Grandparenting Examinations will continue to be offered in 2004. The written papers are available in either English or Chinese and the examinations include the following:

- Western medical sciences theory paper
- TCM theory paper
- Acupuncture theory paper
- Chinese herbal medicine theory paper
- Clinical assessment acupuncture
- Clinical assessment in Chinese herbal medicine.



### GST matters

AACMA is a *recognised professional association* for the purposes of member's services being GST-free. Members accredited by AACMA in acupuncture and/or Chinese herbal medicine are *recognised professionals* and therefore eligible to supply those services GST-free.

### Registration/Regulation issues

The most progress towards statutory registration in 2003 was made in NSW and WA.

**New South Wales** In 2003, AACMA lodged a joint submission with NSW Health on the *Discussion Paper on the Regulation of Complementary Health Practitioners* on behalf 10 TCM bodies in NSW. It was unfortunate that 3 other organisations withdrew at the eleventh hour from collaboration on the joint submission. These were ANTA, ATMS and the Register of Acupuncture and TCM. This was not surprising having regard to previous attempts at collaboration with those bodies on matters related to practitioner regulation.

A total of ten NSW organisations joined in and signed off on the joint submission with AACMA in 2003. These were:

#### Education providers

- Sydney Institute of TCM
- University of Technology Sydney
- University of Western Sydney, Chinese Medicine Unit

## President's Report (continued)

### Professional bodies

- Australian Acupuncture & Chinese Medicine Assoc Ltd
  - Acupuncture Association of Australia \*
  - Australian College of Acupuncturists Ltd \*
  - Australian Traditional Chinese Medicine Association #
  - Chinese Medicine & Acupuncture Society of Aust Ltd #
  - NSW Association of Chinese Medicine #
  - World Federation of Acupuncture-Moxibustion Societies
- \* primarily NSW; # primarily ethnic Chinese groups

The **NSW Health Care and Consumer Complaints Advisory Committee (HCCPAC)**, referred to by some as the NSW Quackwatch Committee and by others as the Dwyer Committee, continued throughout 2003 and was disbanded early in 2004. Refer to the March 2004 newsletter for details.

**Western Australia** AACMA Executive Officer, Judy James, WA Board Member, Jacqueline Corner, WA State Committee Chair, Wade James, and I met with the WA Health Minister's office in 2003 regarding the introduction of statutory registration of TCM in Western Australia. The government has indicated it will form a Working Group to consider options for the registration of TCM practitioners in WA.

### New Newsletter format – *Jing Luo*

Improved corporate image and quality of AACMA publications has been a focus for 2003. The redesigned and renamed AACMA newsletter *Jing-Luo* has been a great success and has been well received by members and advertisers. The format and layout of the newsletter will continue to be used in 2004.

### New AACMA website

The AACMA website was also redeveloped in 2003 and has also received positive feedback from members and visitors. The number of inquiries from the website has increased dramatically since its launch. Further development will be ongoing in 2004 with a members only section and more interactive access.

### Board and staff

I would like to thank all the AACMA Board Members who held positions on the Board in 2003 for providing their services to your Association.

I thank past Board Members, Adrian Button and James Xuejian Liu, both from Victoria, who did not stand for re-election at the 2003 elections held in May.

We welcomed new Board Members, Brendon Supple (SA) and Marina Christov (VIC) who were elected to 2 years position at the 2003 AGM. Board members re-elected at the 2003 AGM were myself, Walter Simpson, Yifan Yang, and Hoc Ku Huynh OAM.

I have seen this organisation grow considerably in my six years on the Board. The volume of day-to-day work undertaken by the national office is mind-boggling. The servicing of members with matters of concern that arise in the running of their clinics continues. There are never dull moments in the office with the phones ringing continuously and never enough time to do all that we would like done.

I would like to thank Judy James and her team at the AACMA national office for their hard work once again. In 2003, we welcomed our new Operations Manager, Julie Tierney, and new administration staff Kathleen Burrell, Stuart Myerscough, and Sarah Brown.

### State Committees

The State Committees continued to be a great success in 2003.

The State Committees have resulted in more and better low cost seminars for members in most States and more opportunities for members to be involved at a grass roots level in the Association.

### International issues

In 2003, AACMA continued to build its international profile.

### **World Federation of Acupuncture-Moxibustion Societies (WFAS)**

WFAS was established in 1987 in Beijing as the peak international body for the acupuncture profession. It is the official Non-Government Organisation (NGO) adviser to the World Health Organisation (WHO) on acupuncture. AACMA has been a member of this prestigious international body and our nominees have held all the Vice-President positions for our region on WFAS since its inception in 1987.

AACMA Past Vice-President, Richard Li, is the WFAS Vice-President for the Oceania region (Australia and New Zealand) and AACMA Director, Hoc Ku Huynh, is a past WFAS Executive Committee Member and is currently an advisor to WFAS.

### **WFAS 2004 6<sup>th</sup> World Conference on Acupuncture – Gold Coast, Australia**

In 2000, AACMA successfully bid for the rights to host the WFAS 6<sup>th</sup> World Conference on Acupuncture at the Gold Coast from 29 to 31 October 2004.

World Conferences are held every 4 years, with international symposia in intervening years. WFAS World Conferences are held in conjunction with WFAS General Assemblies, which elect the executive to run WFAS for the next 4 years. The 6<sup>th</sup> WFAS General Assembly will be held on Thursday 28 October 2004 and is expected to be attended by delegates from over 80 international WFAS member societies. Richard Li and I presented the bid on behalf of AACMA at the 5<sup>th</sup> World Conference in Korea and can testify to the international excitement about the conference being held in Australia.

The venue for the WFAS 2004 conference was shifted at the end of 2003 from the Radisson Resort to the new Gold Coast Convention and Exhibition Centre. This was deemed necessary due to indications of a substantially higher attendance than at first expected.

AACMA is delighted to report that, at the time of sending this report to the printers, 21 local (Australian and New Zealand) TCM bodies had agreed to be participating organisations in the conference. These are:

- Australian Acupuncture and Chinese Medicine Association Ltd (organiser);
- Australian Natural Therapists Association Ltd;
- Academy of Traditional Chinese Medicine Australia Pty Ltd;
- Acupuncture Association of Australia Inc;
- Australian College of Acupuncturists Ltd;
- Australian College of Natural Medicine;
- Australian Traditional Chinese Medicine Association Inc;
- Australian Traditional-Medicine Society Ltd;
- Chinese Medicine and Acupuncture Society of Australia Ltd;

## President's Report (continued)

- Federation of Chinese Medicine and Acupuncture Societies of Australia Inc
- Melbourne College of Natural Medicine
- New Zealand Register of Acupuncturists Inc
- NSW Association of Chinese Medicine Inc
- RMIT University
- SA College of Natural and Traditional Medicine
- Sydney Institute of Traditional Chinese Medicine
- Traditional Medicine of China Society Australia Inc
- University of South Australia
- University of Technology Sydney
- University of Western Sydney
- Victoria University
- Victorian Traditional Acupuncture Society Inc

An exciting array of keynote and invited speakers has been arranged which, together with the large number of submitted papers, is expected to satisfy most professional development interests.

A Call for Papers will be sent with the Conference First Announcement. The closing date for submission of Abstracts is 30 June 2004. Details of the conference program, accommodation arrangements, abstract and registration forms can be downloaded from the conference website on [www.acupuncture.org.au/wfas\\_2004.cfm](http://www.acupuncture.org.au/wfas_2004.cfm).

A comprehensive trade exhibition will be held in conjunction with the conference.

At the time of publication, AACMA had received over 220 Member Very Early Bird Registrations for the Conference. With the new venue, we will be able to cater for more than 750 conference delegates expected to attend.

### **WFAS 2003 International Symposium - Oslo**

In September 2003, with a view to stepping up preparations for hosting the WFAS 2004 conference, AACMA sent a delegation to the WFAS 2003 International Symposium on Acupuncture held in Oslo, Norway. The delegation consisted of Judy James (Executive Officer), Richard Li (WFAS Vice-President), and myself. AACMA Vice-President, Ke Li, also attended on a self-funded basis. Each of the 4 members of the AACMA delegation presented a paper at the conference and worked extremely hard to set the stage for a good attendance for WFAS 2004.

The knowledge obtained from the experience of the WFAS 2003 conference organisers, together with our attendance at earlier WFAS conferences has been invaluable in the preparation of the 2004 World Conference.

### **World Federation of Chinese Medicine Societies (WFCMS)**

An AACMA delegation also attended the inaugural conference of the World Federation of Chinese Medicine Societies (WFCMS), held in Beijing following the WFAS Oslo conference. The AACMA delegation consisted of Ke Li (AACMA Vice-President), Hoc Ku Huynh (AACMA Director), WA State Committee Chair, Wade James, and myself. The first 3 members of the delegation attended on a fully self-funded basis.

Representatives from 127 Chinese medicine organisations worldwide attended the inaugural WFCMS meeting. The intention of WFCMS is to form a united international front to popularise Chinese medicine and to advocate for Chinese Medicine world wide.

I was elected as Deputy Chair of the Supervision Committee of the Council. From the AACMA delegation, Ke Li and Hoc Ku were elected Member of the Council of WFCMS. A number of our members were also elected to various positions on the Council, including Jiabin Xiao, Arseny Ivanoff, XianQin Xu and Qiuji Zhang, although not as official AACMA delegates.

### **AACMA – 30 GOING ON 31 YEARS**

The Australian Acupuncture and Chinese Medicine Association Ltd (AACMA) is the leading national professional association for qualified practitioners of Traditional Chinese Medicine (TCM) and the primary national mechanism for regulating and representing acupuncture and Chinese medicine practitioners in Australia. It was formed out of the amalgamation between the Australian Acupuncture Association Ltd (AAcA), the Acupuncture Ethics and Standards Organisation Ltd (AESO) and the Acupuncture Association of South Australia (AASA).

The Australian Acupuncture Association Ltd (AAcA) was established in 1973 as the first association in Australia formed by acupuncture practitioners to represent and promote the profession of acupuncture. Originally called the Queensland Acupuncture Society, it changed its name to the Australian Acupuncture Association in 1973 and in 1998 changed to its current name, AACMA.

The Acupuncture Ethics and Standards Organisation Ltd (AESO) was formed in NSW in 1977 to provide a mechanism to identify and accredit bona fide acupuncture practitioners for health fund rebates.

On 1 March 1995, AAcA and AESO formally completed an amalgamation resulting in the vast majority of qualified TCM practitioners in Australia becoming united under one national association, the Australian Acupuncture Association Ltd. In 1996, AAcA merged with the Acupuncture Association of South Australia (AASA), the largest TCM body in South Australia.

At the 1998 Annual General Meeting in Adelaide, the members resolved by an overwhelming majority to change the name of the Association (AAcA) to the Australian Acupuncture and Chinese Medicine Association Ltd (AACMA) and to conduct all joint operations of AACMA and AESO under the AACMA name.

Until 1996, AACMA provided accreditation in acupuncture only, and not in the other disciplines or modalities of TCM. In 1996, AACMA introduced accreditation standards in Chinese herbal medicine for its practitioner members and in 1998 introduced entry-level accreditation standards in Chinese herbal medicine in addition to the existing entry-level standards in acupuncture. In 2002, standards of accreditation in TCM Remedial Massage were also introduced in line with the new Health Training Package in TCM Remedial Massage (Anmo-Tuina).

At the 2003 Annual General Meeting, new membership categories were passed to provide for entry-level non-voting memberships categories in TCM Remedial Massage and Chinese herbal dispensing, as well as a new Retired Member category.

These amalgamations and subsequent organisational developments have provided genuine national standards and representation for acupuncture and Chinese herbal medicine practitioners in Australia, independent of any commercial interest, factional alliance, or ethnic bias.

### President's Report (continued)

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AACMA provides a clear point of contact for governments and other bodies seeking to identify and communicate with the majority of the profession. AACMA is widely acknowledged as the preferred destination of graduates of Australian TCM programs and new overseas-trained entrants to the profession. It is clearly the peak national body for the Traditional Chinese Medicine (TCM) profession in Australia.

#### AACMA mission statement

To promote a professional identity assisting accredited practitioners to offer excellence in acupuncture and Chinese herbal medicine health care.

Listed below are a set of Key AACMA Goals and Objectives to give effect to the Mission Statement.

#### AACMA key goals and objectives

1. To identify acupuncture, Chinese herbal medicine and traditional Chinese medicine as profession(s) providing primary health care based on the TCM body of knowledge which is able to evolve and adapt as appropriate to the Australian context.
2. To be the peak body representing the profession in Australia and be recognised as such by all sectors of government, industry, the profession, and the public.
3. To promote the Association and its accredited practitioners such that the Association is readily recognised by all facets of the community, government and the health industry as being synonymous with excellence and professionalism in the practice of TCM.
4. To develop and administer policies and standards, implement programs and provide a cost effective infrastructure to support and assist accredited practitioners to succeed as primary contact practitioners in the health care system.
5. To set minimum standards of education and training and assist education providers so as to ensure that education remains relevant to the needs and requirements of the association, its members, and the public.
6. To promote community awareness of acupuncture, Chinese herbal medicine, and traditional Chinese medicine so as to increase informed health care choice and to encourage self-empowerment of patients.

#### Organisational structure

A diagram of the AACMA organisational structure is included on page 2.

**The Board** The joint AACMA and AESO Board of Directors is elected directly by the voting membership. Executive Board positions, including President/Chair, are decided by majority vote of the elected Board. Once elected, the joint Board has the responsibility to set and implement the goals, objectives and policies of the Association in accordance with its Memoranda and Articles of Association. The Board also supervises the operations of the national office and the employment of consultants as required.

**State Committees** Articles 74 and 75 outline the roles of AACMA State Committees which are primarily to provide local continuing education activities and social events, thereby enabling

the development of local professional networks and increased grassroots participation by members. The State Committees also play an advisory role, identifying local issues that need the attention of the Board. As part of the process of linking State and National structures, each year the State Committees provide nominees to sit on national Board Committees – currently, the WorkCover and Continuing Education Committees.

**Board Committees** As the range of functions and duties of the Board is extensive, ad hoc and standing committees are formed to examine and address specific areas of activity and report back to the Board with recommendations. The Board considers the recommendations and accepts them or, if there is disagreement, refers the matter back to the Committees for further consideration.

**Accreditation Committee** The AACMA Accreditation Committee, made up of external consultants, provides independent assessment of all applications for membership against the AACMA Accreditation Policy.

**Disciplinary Committee** The AACMA Disciplinary Committee investigates and makes determinations on written complaints against members.

#### Membership

##### Member Types

**Fellow:** This is open to Members and Associate Fellows who have ten years full-time clinical practice (or equivalent in part-time practice) as a practitioner of acupuncture or TCM OR eight years full-time clinical experience (or part-time equivalent) as a practitioner of acupuncture or TCM and have substantial publications/research or a post-graduate qualification in a field deemed relevant by the Board. Admission as a Fellow is subject to unanimous agreement of the Board. Applications for Fellow status must also meet requirements as to duration of continuous membership and ethical standards.

**Associate Fellow:** This is open to Members who have five years full-time clinical practice (or part-time equivalent) as a practitioner of acupuncture or TCM OR three years full-time clinical experience (or part-time equivalent) as a practitioner of acupuncture or TCM and have a recognised degree (bachelor) qualification in acupuncture or TCM. Acceptance to Fellow or Associate Fellow status is subject to continued safe and ethical practice and must be approved by a unanimous resolution of the AACMA Board.

**Member (also called Full Member):** This is the standard AACMA accredited membership category.

**Non-Practising Member (previously called Graduate Member):** This membership type is available when a member has met all the requirements for accredited membership but is not in practice.

**Provisional Member:** This membership type is provided when an applicant meets all the requirements for Full Membership but has a minor aspect of their documentation outstanding (for example, they may have met the requirements for graduation from a recognised program but as the ceremony has not yet been held they have not yet received their award). Provisional Membership is awarded until the member provides certified copies of outstanding documentation.

## President's Report (continued)

**Student Member:** This is open to students enrolled in primary qualifying programs in Traditional Chinese Medicine. Acceptance as a Student Member does not necessarily imply acceptance as an accredited member on course completion.

**Honorary and Life Members:** Life Membership is awarded to persons of distinction who have made an outstanding contribution to the TCM profession and/or the Association. Honorary Membership is awarded to persons of merit and distinction in Traditional Chinese Medicine practice, education, and/or administration and upon whom the Association wishes to confer special distinction and honour. Honorary Members are usually resident overseas.

### Membership numbers

As at 31 December 2003, AACMA membership numbers were:

Member type	Accredited	Non-accredited
Fellow	146	N/A
Associate Fellow	7	N/A
Member	899	N/A
Provisional Member	102	N/A
Graduate Member	146	N/A
Associate Member	0	N/A
Life Member	0	N/A
Honorary Member	N/A	1
Student Member	N/A	129
<b>Sub-totals</b>	<b>1300</b>	<b>130</b>
Percentage of total	93%	7%
<b>TOTAL MEMBERS as at 31 December 2003:</b>	<b>1430</b>	

### Annual Membership Growth Rates

The average annual growth rate in AACMA membership over the past five years has been 6.5%. In 2003 the net annual increase in accredited membership was 4.9%.

AACMA is targeting an annual increase of 10 – 15% over the next five years, based on a combination of membership drives, rationalisation of associations, GST imperatives, an increase in the number of graduates from recognised Australian programs, and the introduction of new membership types to broaden the association's base in the profession.

### Acceptance Ratio

AACMA has recorded an average 76% ratio of Acceptances to Applications over the past five years. In 2003, the acceptance ratio was 81%, which reflects an increase in the proportion of applicants being graduates of recognised programs.

AACMA admitted 145 accredited members in 2003.

Of those accepted to membership in 2003, 68% were graduates of recognised Australian programs, with the majority of the remainder being from qualified overseas applicants or other candidates who gained entry through passing the AACMA entrance assessment.

### Membership Attrition Rate

The average membership attrition rate (e.g. through death, retirement, resignation, or lapsed memberships) over the past five years has been 5%. In 2003, AACMA suffered a loss of 84 accredited members, with an overall net increase of 61 members.

As increasing numbers of long-term members head into retirement, it is unlikely that this membership attrition rate will be significantly reduced in coming years. Focus will need to be

placed on attracting and retaining more graduates of recognised Australian programs.

### Accredited modalities

Since its inception in 1973, AACMA has accredited practitioners in acupuncture. Similarly, AESO began accrediting acupuncturists in 1977. As acupuncture has been the spearhead of the introduction of TCM in Australia, it is not unexpected that the vast majority of members are accredited in acupuncture.

In 1995, AACMA introduced an accreditation standard in Chinese herbal medicine for its existing members, and introduced entry-level accreditation in Chinese herbal medicine in 1998. This provided opportunities for qualified Chinese herbal medicine practitioners to be admitted to membership where they did not meet the requirements for acupuncture accreditation. As of the date of this report, 99.3% of members were accredited in acupuncture, 48.4% in Chinese herbal medicine (including 0.7% accredited in Chinese herbal medicine and not acupuncture). Based on member surveys, the number of members actually practising Chinese herbal medicine is 80%, 1.6 times the number formally accredited. This discrepancy exists because not all members practising Chinese herbal medicine actually have applied for accreditation since the time when the option was introduced.

In 2001, the Board sought applications for accreditation from members qualified in TCM Remedial Massage and in 2002 issued its first accreditation certificates for TCM Remedial Massage. A small number of members have also been awarded accreditation in Non-TCM Remedial Massage where they meet an equivalent standard in that practice.

As from 31 March 2004, AACMA will not accept further applications for non-TCM Remedial Massage. New applications for TCM Remedial massage will need to meet a standard equivalent to the Diploma of TCM Remedial Massage (Anmo Tuina) under the Health Training Package.

As from 30 June 2004, AACMA will not accept new applications from acupuncture members for Chinese herbal medicine accreditation at the *prepared herbs* standard. From 1 July 2004, all persons seeking accreditation with AACMA in Chinese herbal medicine must meet the entry-level "raw herbs;" standard for Chinese herbal medicine accreditation.

### Complaints handling

AACMA operates a formal complaints handling process. Complaints against members are referred to the AACMA Disciplinary Committee which investigates and makes determinations on those complaints. The complaint must be in writing and signed by the complainant.

The process followed by the Disciplinary Committee is outlined below:

The Disciplinary Committee advises the member in writing outlining the substance of the complaint and a copy of the original letter of complaint may be attached. The member is then required to respond to the allegations within 14 – 21 days (depending on the nature of the complaint). The member is directed not to contact the complainant in relation to the matters under investigation.

If necessary, the Disciplinary Committee may seek further information from the complainant or the member if it believes it does not have all relevant facts before it. Where the

## President's Report (Continued)

Disciplinary Committee deems it appropriate, expert advice may also be sought in order to determine whether acceptable standards of practice were followed. Should expert advice be sought, only de-identified information is provided in order to protect the identity of both the complainant and the member.

The AACMA Disciplinary Committee then considers the following questions as part of its investigation of the complaint:

- Did the matters alleged in the complaint occur?
- If Yes, were they a breach of the AACMA Code of Ethics?
- If Yes, is disciplinary action warranted?
- If Yes, what disciplinary action should be applied (this can range from a warning, counselling or fine to suspension or expulsion, depending on the nature of the complaint). The Disciplinary Committee may also set conditions on the practitioner regarding professional development should it deem that necessary.
- If a No answer results from any of the above questions, the Disciplinary Committee may consider whether any other action is required in order to prevent further complaints alleging similar conduct.

The complainant is advised of the outcome of the complaint.

In 2003, the AACMA Disciplinary Committee received 7 new complaints and had 4 complaints carried over from 2002. At the end of 2003, there were 4 complaints that were still pending resolution.

### THE AACMA NATIONAL OFFICE

The AACMA national office was established in Brisbane in 1996. Previously, the Association had contracted to an external organisation to operate a Secretariat for the Australian Acupuncture Association Ltd (AAcA) and later the Acupuncture Ethics and Standards Organisation Ltd (AESO). Following the amalgamation between AAcA and AESO in 1995, the size of the joint organisation made it necessary to move from an external Secretariat to a dedicated full-time national office for the Association.

In June 2002, the national office was moved to larger premises in the inner city Brisbane suburb of Highgate Hill after four years at its West End location. The office move was accompanied by an upgrade of the office telephone system and the computing resources, including on-site desk-top publishing software thereby enabling AACMA to improve efficiency in the delivery of services to members and an improved and more professional presentation for its publications. At the end of 2003, the Association took a short-term lease over additional office space next to its existing premises.

The move to larger and expanded premises has also allowed for the necessary staff expansion so that the range of services and support for members can be progressively enhanced.

The AACMA national office has grown from a two person team in 1996 to a complement of six full-time staff by the end of 2003. This resulted from a conversion of the part-time Communications Officer position to a full-time Marketing and Events Administrator position. Staff numbers will increase in 2004 through the appointment of a PA to the Executive Officer.

Staff changes in 2003 saw the following new appointments:

- Julie Tierney was appointed as AACMA Operations Manager in May 2004 following the shift of Ray Martin to a part-time

Finance Officer position (Ray has since left AACMA to focus on full-time accountancy work);

- Kathleen Burrell was appointed as AACMA receptionist in June 2003, following the departure of Nola Birt to the central Queensland coast;
- Stuart Myerscough was appointed to the new full-time position of Marketing and Events Administrator in July 2003, replacing the part-time Communications Officer, Miranda Free;
- Sarah Brown was appointed AACMA Finance Administrator in November 2003, following the departure of Catrina Luu and a number of short term appointees to this restructured position.

On behalf of the Board and the members, I wish Ray, Nola, Miranda, and Catrina and all casual staff who worked for AACMA during 2003 the best of success in their post-AACMA endeavours and thank them for their contribution to the association over their years of service.

Judy James (Executive Officer) and Justin Frost (Membership Administrator) continued in their designated positions throughout 2003.

On behalf of the Board I welcome our new employees and thank all staff for their diligence and hard work for the Board and the members over 2003.

### SUMMARY

I would like to thank all my colleagues for their support during the year. I particularly thank the Board Directors for their selfless contributions. I also thank the members of the State committees for the giving of their time and effort. We welcome further and continuing input from our members.

A fundamental inequity remains whereby public funding and resourcing for Chinese Medicine remains minimal, with regards to areas such as research, training and basic support for the running of our affairs. This remains a concern.

We need to remind ourselves that the future of Chinese medicine is not a sure thing. We have reached a position of respectability only because of the efforts of so many members past and present. In 2003, the Pan incident, which we sailed through relatively unscathed, served as a warning that non-mainstream health care services need to make sure their act is together, to ensure high standards of practice. During 2003, two Committees of Enquiry ran with a brief to look into Complementary Medicine. If not for the presence and the arguments of our members on those Committees, onerous outcomes may have been foisted on us.

We also need to remind ourselves of the old maxim, *disunity is death*. If we are to advocate effectively, our energies and focus need to be direct and clear. Coherent arguments need to be put with sharp messages.

We can be optimistic, with registration on the agenda in states outside Victoria. There are no hard figures but the evidence is there that more and more people are using our services. It is in this light that I look forward to a year of further development for our profession.



**James Flowers, National President  
20 April 2004**

## Financial Report

### GENERAL

The Board continued its policy of consolidation in 2003 by tightly controlling expenditure with a view to maintaining a solid financial base upon which future activities may be built.

The internal systems and procedures of the National Office are reviewed on an ongoing basis and restructured to ensure the Association's ability to meet the growing needs of its members, as well as any external challenges which may arise.

The Board is pleased to be able to present a stable fiscal situation to its members even though the Association incurred a net loss of \$20,526 for the financial year ended 31 December 2003. The most significant contributing factor to this loss was the GST Project and increased spending on conferences and related venue hire.

The reported loss includes \$70,312 expended on the GST Project for which external funding of \$40,000 was received in 2003 and \$60,000 in 2002. Excluding the GST Project, the organisation has returned an operating surplus of \$9,786.

As in 2002, when considering the financial position of the Association, members should be aware that in 2004 AACMA is hosting the 6<sup>th</sup> World Conference on Acupuncture on the Gold Coast. Surplus funds accumulated continue to be invested into the planning and organisation of this conference to ensure a successful event and a net surplus for the organisation.

### REVENUE

The revenue streams of the Association should be viewed as revenues from normal operations and revenues from other sources.

Revenue from normal operations include membership subscriptions, sales of videos, yellow pages advertising, AACMA named products, seminars, and interest received from investments.

Other sources of revenue currently only include funding for the GST Project.

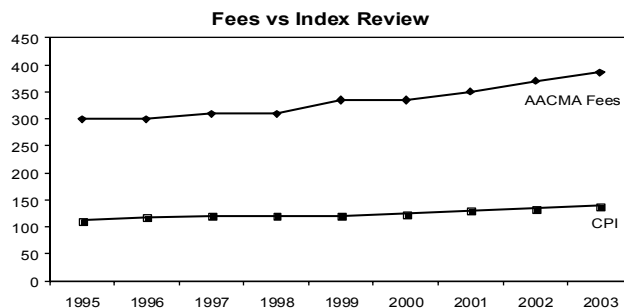
While GST Project funding received is included in the revenue of AACMA in these reports, this is viewed separately for all practical purposes. The Funding agreement restricts its use to the GST project only and it was not available for use in the daily operations of the Association. Funding for the GST Project represented 6% of total revenue in 2003.

interest income (3%) are the next three largest revenue streams.

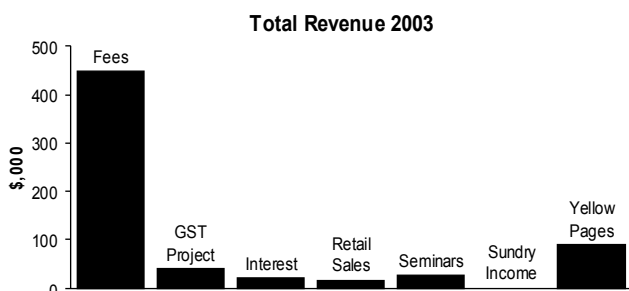
Since the amalgamation between the Australian Acupuncture Association Ltd (AACMA) and the Acupuncture Ethics and Standards Organisation Ltd (AESO) the fees for members who pay on time have risen less than 5% above the increase in Consumer Price Index (CPI). In the same period, the range and quality of services delivered to members has improved substantially by comparison.

Over the 8 years since 1995, the annual fee for members who pay on time has risen by a total of \$86 (excl. GST) or 29%. This represents an average annual increase of \$11 or 3.6%. For members electing to enter into an Annual Direct Debit (ADD) for payment of membership fees, the average increase in the membership fee from 1995 to 2003 has been 3.4%. Over the same period, the Consumer Price Index (CPI) increased by 27 index points or 24%.

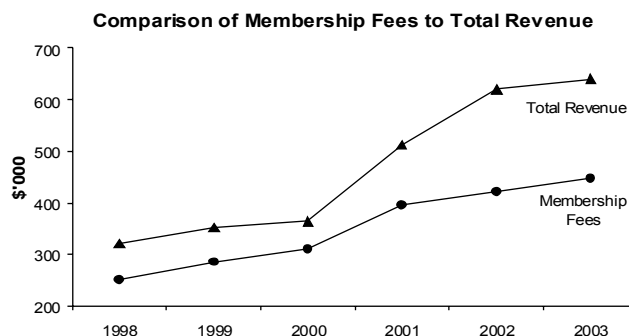
Year	AACMA Fee (\$ excl gst)	ADD Fee (\$ excl gst)	CPI Prev Sept Qtr (index)
1995	300	N/A	111.9
1996	300	N/A	117.6
1997	310	N/A	120.1
1998	310	N/A	119.7
1999	335	N/A	121.3
2000	335	N/A	124.0
2001	350	N/A	130.9
2002	370	364	134.2
2003	386	382	138.5
<b>Increase</b>	<b>29%</b>	<b>27%</b>	<b>24%</b>



The AACMA Board is dedicated to keeping fees to the minimum required to provide services to members and still maintain the financial security and continued viability of this peak professional body for TCM practitioners.



Membership subscriptions account for 70% of revenue from normal operations and continues to remain the main income stream. Yellow pages advertising (14%), seminars (4%) and



Since 1998, total subscriptions received from members has increased by \$197,248 to the 2003 level of \$447,687. Despite this increase, subscriptions have declined 6% as a proportion of gross

## Financial Report (continued)

revenue, representing a gradual shift toward developing other opportunities for generating income.

The relatively high proportion of income received from interest on cash assets (\$20,079) reflects the Board's continued commitment to the prudential investment of membership funds.

### EXPENDITURE

Once again, as with any sound organisation, office & administration expenses constituted the highest proportion of total expenditure in 2003. These costs amounted to \$378,951 or 57% of total expenditure.

Wages increased 16% in 2003 due to both State award increases and an expansion of human resources to further enhance the quality of our services.

Board expenses totalled \$27,838 in 2003, representing 4% of total expenditure. This is proportionately lower than 2002 being 5% of total expenditure.

In 2003 the honorarium paid to Board Members amounted to \$13,950.

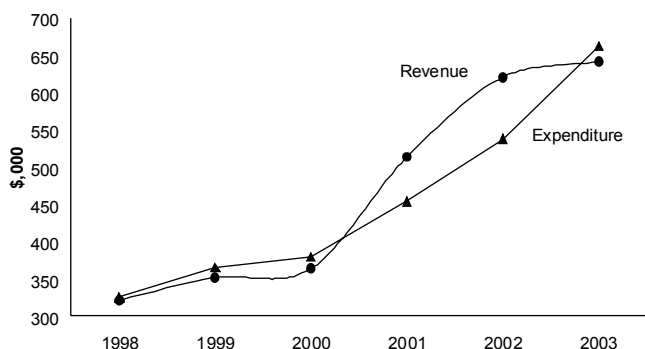
Board travel and accommodation costs for 2003 included the 2003 AGM and Symposium, one face to face Board meeting, international travel, and other committee meetings totalling \$14,824. In the report prepared by the Auditor, expenses incurred in attending the AGM/Symposium and international conferences has been included in "Seminars, Conferences, and Travel".

The AACMA Board held one face to face Board meeting (May 2003). This face to face meeting is essential for organising the new Board of Directors, advising them of their corporate responsibilities, obligations, and duties, establishing the direction of AACMA for the coming year, and appointing members to Board Executive and Committee positions. This meeting is always held in conjunction with the AGM/Symposium to minimise costs.

Other travel and accommodation costs were incurred due to the organisation of WFAS 2004 and other sub-committee meetings.

Seminar, conference, venue hire and travel expenses amounted to 10% of total expenditure. The deficit realised from this area of activity refers to non recoverable costs such as the AGM, staff, board travel, WFAS 2004 venue hire (incurred as a result of changing venue).

Revenue & Expenditure Trends



### STATE COMMITTEES

In 2003, the State Committees have excelled in providing professional development and social activities within their states. For logistical reasons the larger states were most active, conducting more functions at the local level.

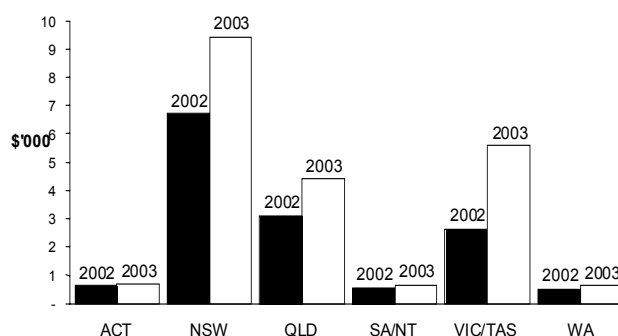
Again, AACMA has contributed funds to each State Committee on the basis of \$2 for each member residing in the state.

As at 31 December 2003, the combined allocation for State Committees was \$21,386.

Funds accumulated by the individual State Committees as at 31 December 2003 were:

ACT	\$ 666
NSW	\$9,423
QLD	\$4,417
SA/NT	\$ 652
VIC/TAS	\$5,586
WA	\$ 642

State Committees' Revenue



### INTERNAL PROCESSES

The Association is committed to sound financial practices which entail the distribution of monthly financial reports to the Board of Directors. These monthly reports include:

- profit and loss statements;
- statement of financial position (balance sheet);
- cheque approval lists;
- purchase order lists;
- bank accounts reconciliation reports;
- monthly reports on membership renewals;
- financial comparisons to the previous year.

The reports are reviewed by the Board to ensure any problem areas are identified and appropriate remedial action is taken. Budgetary restraint has been applied at all times in the decision-making process and whenever possible, available funds are invested for a period of time in higher interest bearing areas such as cash management accounts and term deposits to obtain maximum benefit without risk to members' funds.

### THE YEAR AHEAD

2004 will see a continuation of the Board's commitment to sound financial policies and the exercise of caution in relation to the use of members' funds. Surplus funds will be reinvested into term deposits with major banking institutions to gain a reasonable return for members while minimising risk.

## Financial Report (continued)

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Benefits paid to Board Members and Staff will remain within the ranges considered reasonable by the Not-For-Profit Sector and the capacity of the Association to pay.

A potential liability for the association in 2004 will be the WFAS 2004 6<sup>th</sup> World Conference on Acupuncture. With delegate registrations to date exceeding budget estimates, we are highly optimistic that the organisation will achieve a nil loss for the event.

The 2004 budget provides for expenditure on member services, continued professional development and the promotion of AACMA and its members to the TCM Industry and institutions alike. Budget information provided to the Board is more sophisticated than in past years and will continue to be reviewed to ensure the highest level of control is achieved throughout the organisation. Through improved financial reporting methods to support the Board.

Financial reporting continues to be reviewed and enhanced to ensure the AACMA Board make informed decisions concerning the financial viability of the Association.



**John Deare, Treasurer**  
**20 April 2004**

## Financial Statements

### Australian Acupuncture and Chinese Medicine Association Limited

#### Director's Report

##### General

The Australian Acupuncture & Chinese Medicine Association Limited is a company limited by guarantee (to the extent of \$100 per member), incorporated under the Corporations Act 2001.

##### Statutory Requirements

The directors present their report on the company for the financial year ended 31 December 2003.

The names of the Directors in office at the date of this report are:

Marina Christov	Ke Li
Jacqueline Corner	Brendon Supple
John Deare	Walter Simpson
James Flowers	Yifan Yang
Hoc Ku Huynh OAM	

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

The net profit for the company for the financial year amounted to \$(20526.25).

No significant changes in the company's state of affairs occurred during the financial year.

The principal activity of the Company is to regulate, represent and promote the profession of acupuncture and Traditional Chinese Medicine.

No significant change in the nature of these activities occurred during the year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations or the state of affairs of the company in future financial years.

No dividends have been paid or declared by the company during the year ended 31 December 2003.

##### Information on Directors and Meetings

The following information and number of meetings attended is provided on Directors of the Company during the year:

##### Adrian Button

Director

##### Qualifications:

- Bachelor of Health Sciences (Acupuncture)

##### Experience:

- 8 years Clinical Practice in Australia
- Member of AACMA (7 years)
- Lectured at VUT (2 years)
- Lectured at MCNM in 2000
- Held workshops for Ballarat University Graduates covering Shiatsu and other Oriental Medicine Therapies.

##### Marina Christov

Director

##### Qualifications:

- Bachelor of Health Science in TCM (Acupuncture)
- Bachelor of Health Science in TCM (Chinese Herbal Medicine)
- Diploma in Energetic Medicine Berelife Healthcare Institute

##### Experience:

- Member of AACMA (5 years)
- 5 years Clinical Practice in Australia

##### Jacqueline Corner

Director

##### Qualifications:

- Advanced Diploma of Applied Science (ACU)

##### Experience

- Member of AACMA (5 years)
- Member of Sports Medicine Australia
- Candidate Bachelor Science (Biology)
- 5 years Clinical Practice in Australia

##### John Deare

Director & Treasurer

##### Qualifications:

- Master of Applied Sciences (Acupuncture)
- Graduate Diploma of Acupuncture
- Graduate Certificate (Japanese Acupuncture Protocols)
- Bachelor of Health Sciences (Complimentary Medicine)
- Advanced Diploma of Applied Science (Acupuncture)
- Certificate IV Workplace Training and Assessment

##### Experience:

- Lecturer (Casual)
- Member of AACMA (5 years)
- 5 years Clinical Practice in Australia
- Member of Toyo Hari Association

##### James Flowers

Director & President

##### Qualifications:

- Diploma of TCM

##### Experience:

- 9 years Clinical Practice in Australia
- Member of AACMA (9 years)
- Lecturer at Sydney Institute of TCM
- Consultant to Ruth Consolidated Industries on Chinese Herbal Medicine
- President of the Australia China Friendship Society NSW Inc (since 1998)
- President of the Australia China Friendship Society National Council Inc (since 2000)

##### Hoc Ku Huynh OAM

Director

##### Qualifications:

- Bachelor of Acupuncture
- Certificate of Chinese Medicine

##### Experience:

- Member of AACMA (23 years), AACMA Fellow
- 27 years Clinical Practice in Australia
- Honorary Clinical Associate UTS
- Honorary Clinical Supervisor UWS
- Awarded Order of Australia Medal

##### Ke Li

Director & Vice President

##### Qualifications:

- Bachelor of Medicine (TCM)
- Master of Health Science

##### Experience:

- 16 years Clinical Practice in Australia
- 5 years Clinical Practice overseas
- Member of AACMA (14 years)
- Sessional Lecturer at Victoria University (3 years)
- St John Ambulance Voluntary First Aid Officer (10 years)

## Financial Statements

### Australian Acupuncture and Chinese Medicine Association Limited

#### Xue Jian Liu

Director

##### Qualifications:

- Diploma TCM

##### Experience:

- Member of AACMA (2 years)
- 7 years Clinical Practice in Australia
- 20 years Clinical Practice overseas
- 7 years Lecturer at RMIT University

#### Walter Simpson

Director & Secretary

##### Qualifications:

- Bachelor of Acupuncture

##### Experience:

- Member of AACMA (17 years), AACMA Fellow
- 17 years Clinical Practice in Australia
- Lecturer at ACNM
- Member of World Taiji Boxing Association
- Member of Toyo Hari Association

#### Brendon Supple

Director

##### Qualifications:

- Bachelor of Applied Science (Chinese Medicine)
- Bachelor of Science

##### Experience:

- Member of AACMA (2 years)
- 3 years Clinical Practice in Australia
- Enrolled Bachelor of Physiotherapy

#### Yifan Yang

Director

##### Qualifications:

- Bachelor of Medicine (TCM)
- Master of Medicine (TCM)

##### Experience:

- Member of AACMA (9 years)
- 13 years Clinical Practice in Australia
- 8 years Clinical Practice overseas
- 13 years Lecturer at Sydney Institute of TCM
- Director of Herbal International Pty Ltd

#### Meetings attended by Directors

Name	Meetings eligible to attend	Number attended
Adrian Button	5	0
Jacqueline Corner	13	12
John Deare	13	13
James Flowers	13	12
Hoc Ku Huynh OAM	13	12
Ke Li	13	13
Xue Jian Liu	5	2
Walter Simpson	13	13
Yifan Yang	13	11
Marina Christov	8	7
Brendon Supple	8	4

No director has received or become entitled to receive a benefit by reason of a contract made by the company or a related company with the director or with a firm of which he is a member or with a company in which he has a substantial financial interest.

Signed in accordance with a resolution of the Board of Directors.

*James Flowers*

DIRECTOR



DIRECTOR

20 APRIL 2004  
BRISBANE, QLD

## Independent Auditor's Report to the

### Members of Australian Acupuncture and Chinese Medicine Association Ltd

#### Scope

We have audited the financial report, being a special purpose report of, Australian Acupuncture & Chinese Medicine Association Limited for the year ended 31 December 2003 as set out on pages 14 to 21. The company's directors are responsible for the financial report and have determined that the accounting policies used and described in Note 1 to the financial statements which form part of the financial report are appropriate to meet the requirements of the Corporations Act 2001 and are appropriate to meet the needs of the members. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the company. No opinion is expressed as to whether the accounting policies used, and described in Note 1, are appropriate to the needs of the members.

The financial report has been prepared for distribution to members for the purpose of fulfilling the directors' financial reporting requirements under the Corporations Act 2001. We disclaim any assumption of responsibility for any reliance on this audit report or

on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the accounting policies described in Note 1, so as to present a view which is consistent with our understanding of the company's financial position, and performance as represented by the results of its operations and cash flows. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia.

The audit opinion expressed in this report has been formed on the above basis.

## Financial Statements

### Australian Acupuncture and Chinese Medicine Association Limited

#### Audit Opinion

In our opinion, the financial report of Australian Acupuncture & Chinese Medicine Association Limited is in accordance with:

- (a) the Corporations Act 2001, including:
  - (i) giving a true and fair view of the company's financial position as at 31 December 2003 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1; and
  - (ii) complying with Accounting Standards in Australia to the extent described in Note 1 and the Corporations Regulations 2001; and
- (b) other mandatory professional reporting requirements to the extent described in Note 1.

(signed)  
 \_\_\_\_\_  
 Haywards Chartered Accountants

14 April 2004 (signed)  
 Brisbane \_\_\_\_\_  
 Philip Fitzgerald

#### Directors Declaration

The directors have determined that the company is not a reporting entity. The directors have determined that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The directors of the company declare that:

1. The financial statements and notes, as set out on pages 16 to 21 are in accordance with the Corporations Act 2001 and:
  - (a) comply with Accounting Standards as described in Note 1 to the financial statements and the Corporations Regulations 2001; and
  - b) give a true and fair view of the company's financial position as at 31 December 2003 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.
2. In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors and is signed for and on behalf of the Directors by:

*James Howes*

\_\_\_\_\_  
 DIRECTOR

*[Signature]*

\_\_\_\_\_  
 DIRECTOR

20 APRIL 2004  
 BRISBANE, QLD

### Statement of Financial Performance for the Year ended 31 December 2003

	NOTES	2003	2002
Grant Income		40000.00	60000.00
Annual Subscriptions		447687.35	422490.93
Other Income		153259.22	137423.05
Administration Expenses		(75772.92)	(69786.92)
Other Expenses from Ordinary Activities		(585699.90)	(467666.24)
Profit/(Deficit) from Ordinary Activities Before Income Tax Expense	3	\$(20526.25)	\$82460.82
Income Tax Expense Relating to Ordinary Activities		-	-
Profit/(Deficit) from Ordinary Activities After Related Income Tax Expense		\$(20526.25)	\$82460.82

The accompanying notes form part of these financial statements.

## Financial Statements

### Australian Acupuncture and Chinese Medicine Association Limited

#### Statement of Financial Position as at 31 December 2003

	NOTES	2003	2002
<b><u>CURRENT ASSETS</u></b>			
Cash	4	583170.88	595864.45
Debtors		26128.47	27572.76
Bond		3750.00	3750.00
<b><u>TOTAL CURRENT ASSETS</u></b>		613049.35	627187.21
<b><u>NON-CURRENT ASSETS</u></b>			
Plant & Equipment	5	50253.28	43384.00
<b><u>TOTAL NON-CURRENT ASSETS</u></b>		50253.28	43384.00
<b><u>TOTAL ASSETS</u></b>		663302.63	670571.21
<b><u>CURRENT LIABILITIES</u></b>			
Creditors		50977.35	76706.12
Fees Received in Advance		359491.08	324207.80
Provision for Holiday Pay		42309.16	38606.00
<b><u>TOTAL CURRENT LIABILITIES</u></b>		452777.59	439519.92
<b><u>TOTAL LIABILITIES</u></b>		452777.59	439519.92
<b><u>NET ASSETS</u></b>		\$210525.04	\$231051.29
<b><u>MEMBER'S FUNDS</u></b>			
Accumulated Funds		210525.04	231051.29
<b><u>TOTAL MEMBER'S FUNDS</u></b>		\$210525.04	\$231051.29

The accompanying notes form part of these financial statements.

#### Statement of Cash Flows for the Year Ended 31 December 2003

	NOTES	2003	2002
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Grant Income		40000.00	60000.00
Receipts from Subscriptions		507454.39	438366.90
Other Income		154919.52	141152.35
Payment for Operating Expenses		(694849.93)	(434909.90)
NET CASH FROM OPERATING ACTIVITIES	11	\$7523.98	\$204609.35
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for Plant & Equipment		(20217.55)	(37289.34)
NET CASH FROM INVESTING ACTIVITIES		\$(20217.55)	\$(37289.34)
NET INCREASE/(DECREASE) IN CASH HELD		(12693.57)	167320.01
CASH AT THE BEGINNING OF THE YEAR		595864.45	428544.44
CASH AT END OF THE YEAR	11	\$583170.88	\$595864.45

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

## Financial Statements

### Australian Acupuncture and Chinese Medicine Association Limited

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#### Notes to and Forming Part of the Financial Statements for the Year Ended 31 December 2003

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##### 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirement of the Corporations Act 2001. The directors have determined that the company is not a reporting entity.

Australian Acupuncture & Chinese Medicine Association Limited is a company limited by guarantee.

The report has been prepared in accordance with the requirements of the Corporations Act 2001, and the following applicable Accounting Standards and Urgent Issues Group Consensus Views:

AASB 1002:	Events Occurring After Reporting Date
AASB 1018:	Statement of Financial Performance
AASB 1025:	Application of the Reporting Entity Concept and Other Amendments
AASB 1031:	Materiality
AASB 1034:	Financial Report Presentation and Disclosures
AASB 1040:	Statement of Financial Position
UIG Abstract 35:	Disclosure of Contingent Liabilities

No other applicable Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The report is also prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets

The following is a summary of the material accounting policies adopted by the economic entity in the preparation of the financial statements.

(a) Depreciation

Plant & Equipment

Depreciation on the abovementioned items of property has been provided in accordance with AASB 1021 "Depreciation of Non-Current Assets".

All fixed assets are written off in accordance with their estimated useful lives. Depreciation is calculated by adopting the diminishing value method.

(b) Income Tax

Income Tax has not been provided for in the company's accounts.

(c) Comparative Figures

Comparative figures, where necessary, have been reclassified in order to comply with the presentation adopted in the figures reported for the 2003 financial year.

(d) Employee Entitlements

Liabilities for Wages & Salaries and Annual Leave are recognised and are measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those entitlements.

Contributions are made by the association to an employee superannuation fund and are charged as expenses when incurred.

	<b>2003</b>	<b>2002</b>
<b>2. OPERATING REVENUE</b>		
Annual Subscriptions	447687.35	422490.93
Grants Received	40000.00	60000.00
Other Revenue	153259.22	137423.05
	<u>\$640946.57</u>	<u>\$619913.98</u>

## Financial Statements

### Australian Acupuncture and Chinese Medicine Association Limited

#### Notes to and Forming Part of the Financial Statements for the Year Ended 31 December 2003

#### 3. OPERATING PROFIT

The operating profit before income tax is arrived at after crediting as revenue and after charging as expenses the following items: -

##### (a) REVENUE

Annual Subscriptions	447687.35	422490.93
Grant – Department of Health & Ageing	40000.00	60000.00
Interest	20079.41	15927.20
Sales, Literature, Sterilisers, etc	17489.14	18479.14
Seminar Receipts	26407.98	18686.64
Sundry Income – GST Funding	-	4159.09
Sundry Income – Other	69.14	800.05
Yellow Pages	89213.55	79370.93
	<b>\$640946.57</b>	<b>\$619913.98</b>

##### (b) EXPENSES

Accounting & Audit	2860.00	2633.00
Accreditation Fees	4890.51	7292.33
Advertising & Promotion	3422.61	3133.39
Bank Charges	9145.59	7513.36
Board Expenses	27838.39	25250.90
Cleaning	3582.83	2832.09
Computer Expenses	5774.03	13276.62
Consultants Fees	5466.73	3445.74
Donation - New Organisation	15305.28	-
Depreciation	13348.27	4902.34
Electricity	2614.63	1479.54
Fees	1822.00	1593.75
GST Funding Expenses	55007.03	31529.58
Insurance	6401.51	5621.78
Lease Plant & Equipment	5572.00	5856.20
Meeting Expenses	43565.85	12386.41
Minor Equipment	-	1227.22
Office Relocation	-	5100.39
Printing, Postage & Stationery	25006.42	24649.69
Rent	22946.25	21688.66
Repairs & Maintenance	1038.10	1493.09
Seminar, Conferences & Travel	24861.35	31463.80
Staff Amenities	1620.13	1134.96
Subscriptions & Memberships	1866.47	2104.07
Sundry Expenses	1267.41	1792.14
Superannuation	20951.60	14125.36
Telephone	22650.11	22162.29
Wages & Salaries	234857.66	201711.49
Workers' Compensation	582.06	467.89
Yellow Pages Advertising	97208.00	79585.08
	<b>661472.82</b>	<b>537453.16</b>
<b>OPERATING PROFIT/(LOSS) FOR YEAR</b>	<b>\$(20526.25)</b>	<b>\$82460.82</b>

## Financial Statements

### Australian Acupuncture and Chinese Medicine Association Limited

#### Notes to and Forming Part of the Financial Statements for the Year Ended 31 December 2003

	<b>2003</b>	<b>2002</b>
<b>4. CASH</b>		
Cash Management Account	11894.83	125391.77
GST Funding Account	(176.57)	27590.97
Cheque Account – Westpac	296027.77	81450.29
Term Deposit	275424.85	361431.42
	<u>583170.88</u>	<u>595864.45</u>
<b>5. PLANT &amp; EQUIPMENT</b>		
Office Equipment - At Cost	132123.89	111906.34
Less Accumulated Depreciation	81870.61	68522.34
	<u>50253.28</u>	<u>43384.00</u>
<b>6. OPERATING LEASE COMMITMENT</b>		
Non-cancellable Operating Leases contracted for but not capitalized in the financial statements.		
Not longer than 1 year	29217.70	29476.20
Longer than 1 year but not longer than 5 years	21289.75	49423.70
	<u>50507.45</u>	<u>78899.90</u>
<b>7. RELATED PARTY DISCLOSURE</b>		
(a) Directors who held office during the year ended 31 December 2003 are:		
Adrian Button (Resigned)	Jacqueline Corner	John Deare
James Flowers	Hoc Ku Huynh OAM	Ke Li
Xue Jian Liu (Resigned)	Walter Simpson	Yifan Yang
Marina Christov	Brendon Supple	
<b>8. DIRECTOR'S INCOME</b>		
Aggregate income received or due and receivable by the directors.	\$13950.00	\$9694.52
The number of directors whose total income falls within the following band:		
NIL - \$9999	10	13

## Financial Statements

### Australian Acupuncture and Chinese Medicine Association Limited

#### 9. AUDITOR'S REMUNERATION

Amounts received or due and receivable by the auditors for:

Auditing the Accounts	\$2860.00	\$2600.00
	<u>          </u>	<u>          </u>

No other benefits were received by the auditors.

#### 10. MEMBER'S GUARANTEE

The company is limited by guarantee. If the company is wound up, the Articles of Association state that each member is required to contribute a maximum of \$100 each towards meeting any outstanding obligations of the company.

#### 11. NOTES TO STATEMENT OF CASH FLOWS

##### (a) Reconciliation of Cash

For the purpose of the Statement of Cash Flows, cash includes cash on hand and in Financial Institutions net of bank overdrafts. Cash at the end of the financial year, as shown in the Statement of Cash Flows, is reconciled to the related items in the balance sheet as follows:-

	NOTE	2003	2002
Cash	4	\$583170.88	\$595864.45
		<u>          </u>	<u>          </u>

##### (b) Reconciliation of Net Cash provided by Operating Activities to Operating Profit After Income Tax

Operating Profit/(Loss) after income tax	(20526.25)	82460.82
Depreciation	13348.27	4902.34
Changes in Assets & Liabilities		
Increase/(Decrease) in fees received in advance	35283.28	51291.24
(Increase)/Decrease in Debtors	1444.29	12105.87
Increase/(Decrease) in Creditors	(25728.77)	46026.08
Increase/(Decrease) for Holiday Pay	3703.16	7823.00
	<u>          </u>	<u>          </u>
Net Cash Provided by Operating Activities	\$7523.98	\$204609.35
	<u>          </u>	<u>          </u>

#### 12. ACCUMULATED PROFITS

Accumulated Profits at the Beginning of the Financial Year	231051.29	148590.47
Net Profit/(Deficit) Attributable to Members of the Company	(20526.25)	82460.82
	<u>          </u>	<u>          </u>
	\$210525.04	\$231051.29
	<u>          </u>	<u>          </u>

## Financial Statements

### Acupuncture Ethics and Standards Organisation Limited

#### Director's Report

##### General

The Acupuncture Ethics and Standards Organisation Limited is a company limited by guarantee (to the extent of \$2 per member), incorporated under the Corporations Act 2001.

##### Statutory Requirements

The directors present their report on the company for the financial year ended 31 December 2003.

The names of the Directors in office at the date of this report are:

Marina Christov	Ke Li
Jacqueline Corner	Brendon Supple
John Deare	Walter Simpson
James Flowers	Yifan Yang
Hoc Ku Huynh OAM	

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

The net profit for the company for the financial year amounted to \$nil.

No significant changes in the company's state of affairs occurred during the financial year.

The principal activity of the Company is to regulate, represent and promote the profession of acupuncture and traditional Chinese Medicine.

No significant change in the nature of these activities occurred during the year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations or the state of affairs of the company in future financial years.

No dividends have been paid or declared by the company during the year ended 31 December 2003.

##### Information on Directors and Meetings

The following information and number of meetings attended is provided on Directors of the Company during the year:

##### Adrian Button

Director

##### Qualifications:

- Bachelor of Health Sciences (Acupuncture)

##### Experience:

- 8 years Clinical Practice in Australia
- Member of AACMA (7 years)
- Lectured at VUT (2 years)
- Lectured at MCNM in 2000
- Held workshops for Ballarat University Graduates covering Shiatsu and other Oriental Medicine Therapies.

##### Marina Christov

Director

##### Qualifications:

- Bachelor of Health Science in TCM (Acupuncture)
- Bachelor of Health Science in TCM (Chinese Herbal Medicine)
- Diploma in Energetic Medicine Berelife Healthcare Institute

##### Experience:

- Member of AACMA (5 years)
- 5 years Clinical Practice in Australia

##### Jacqueline Corner

Director

##### Qualifications:

- Advanced Diploma of Applied Science (ACU)

##### Experience

- Member of AACMA (5 years)
- Member of Sports Medicine Australia
- Candidate Bachelor Science (Biology)
- 5 years Clinical Practice in Australia

##### John Deare

Director & Treasurer

##### Qualifications:

- Master of Applied Sciences (Acupuncture)
- Graduate Diploma of Acupuncture
- Graduate Certificate (Japanese Acupuncture Protocols)
- Bachelor of Health Sciences (Complimentary Medicine)
- Advanced Diploma of Applied Science (Acupuncture)
- Certificate IV Workplace Training and Assessment

##### Experience:

- Lecturer (Casual)
- Member of AACMA (5 years)
- 5 years Clinical Practice in Australia
- Member of Toyo Hari Association

##### James Flowers

Director & President

##### Qualifications:

- Diploma of TCM

##### Experience:

- 9 years Clinical Practice in Australia
- Member of AACMA (9 years)
- Lecturer at Sydney Institute of TCM
- Consultant to Ruth Consolidated Industries on Chinese Herbal Medicine
- President of the Australia China Friendship Society NSW Inc (since 1998)
- President of the Australia China Friendship Society National Council Inc (since 2000)

##### Hoc Ku Huynh OAM

Director

##### Qualifications:

- Bachelor of Acupuncture
- Certificate of Chinese Medicine

##### Experience:

- Member of AACMA (23 years), AACMA Fellow
- 27 years Clinical Practice in Australia
- Honorary Clinical Associate UTS
- Honorary Clinical Supervisor UWS
- Awarded Order of Australia Medal

##### Ke Li

Director & Vice President

##### Qualifications:

- Bachelor of Medicine (TCM)
- Master of Health Science

##### Experience:

- 16 years Clinical Practice in Australia
- 5 years Clinical Practice overseas
- Member of AACMA (14 years)
- Sessional Lecturer at Victoria University (3 years)
- St John Ambulance Voluntary First Aid Officer (10 years)

## Financial Statements

### Acupuncture Ethics and Standards Organisation Limited

#### Xue Jian Liu

Director

##### Qualifications:

- Diploma TCM

##### Experience:

- Member of AACMA (2 years)
- 7 years Clinical Practice in Australia
- 20 years Clinical Practice overseas
- 7 years Lecturer at RMIT University

#### Walter Simpson

Director & Secretary

##### Qualifications:

- Bachelor of Acupuncture

##### Experience:

- Member of AACMA (17 years), AACMA Fellow
- 17 years Clinical Practice in Australia
- Lecturer at ACNM
- Member of World Taiji Boxing Association
- Member of Toyo Hari Association

#### Brendon Supple

Director

##### Qualifications:

- Bachelor of Applied Science (Chinese Medicine)
- Bachelor of Science

##### Experience:

- Member of AACMA (2 years)
- 3 years Clinical Practice in Australia
- Enrolled Bachelor of Physiotherapy

#### Yifan Yang

Director

##### Qualifications:

- Bachelor of Medicine (TCM)
- Master of Medicine (TCM)

##### Experience:

- Member of AACMA (9 years)
- 13 years Clinical Practice in Australia
- 8 years Clinical Practice overseas
- 13 years Lecturer at Sydney Institute of TCM
- Director of Herbal International Pty Ltd

#### Meetings attended by Directors

Name	Meetings eligible to attend	Number attended
Adrian Button	5	0
Jacqueline Corner	13	12
John Deare	13	13
James Flowers	13	12
Hoc Ku Huynh OAM	13	12
Ke Li	13	13
Xue Jian Liu	5	2
Walter Simpson	13	13
Yifan Yang	13	11
Marina Christov	8	7
Brendon Supple	8	4

No director has received or become entitled to receive a benefit by reason of a contract made by the company or a related company with the director or with a firm of which he is a member or with a company in which he has a substantial financial interest.

Signed in accordance with a resolution of the Board of Directors.

*James Flowers*

DIRECTOR

*[Signature]*

DIRECTOR

20 APRIL 2004  
BRISBANE, QLD

## Independent Auditor's Report to the

### Members of Australian Acupuncture and Chinese Medicine Association Ltd

#### Scope

We have audited the financial report, being a special purpose report of, Australian Acupuncture & Chinese Medicine Association Limited for the year ended 31 December 2003 as set out on pages 14 to 21. The company's directors are responsible for the financial report and have determined that the accounting policies used and described in Note 1 to the financial statements which form part of the financial report are appropriate to meet the requirements of the Corporations Act 2001 and are appropriate to meet the needs of the members. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the company. No opinion is expressed as to whether the accounting policies used, and described in Note 1, are appropriate to the needs of the members.

The financial report has been prepared for distribution to members for the purpose of fulfilling the directors' financial reporting requirements under the Corporations Act 2001. We disclaim any assumption of responsibility for any reliance on this audit report or

on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the accounting policies described in Note 1, so as to present a view which is consistent with our understanding of the company's financial position, and performance as represented by the results of its operations and cash flows. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia.

The audit opinion expressed in this report has been formed on the above basis.

## Financial Statements

### Acupuncture Ethics and Standards Organisation Limited

#### Audit Opinion

In our opinion, the financial report of Acupuncture Ethics & Standards Organisation Limited is in accordance with:

- (a) the Corporations Act 2001, including:
  - (i) giving a true and fair view of the company's financial position as at 31 December 2003 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1; and
  - (ii) complying with Accounting Standards in Australia to the extent described in Note 1 and the Corporations Act 2001; and
- (b) other mandatory professional reporting requirements to the extent described in Note 1.

(signed)  
 \_\_\_\_\_  
 Haywards Chartered Accountants

14 April 2004  
 Brisbane

(signed)  
 \_\_\_\_\_  
 Philip Fitzgerald

#### Directors Declaration

The directors have determined that the company is not a reporting entity. The directors have determined that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.


The directors of the company declare that:

1. The financial statements and notes, as set out on pages 24 to 27:
  - (a) comply with Accounting Standards as described in Note 1 to the financial statements and the Corporations Regulations 2001; and
  - b) give a true and fair view of the company's financial position as at 31 December 2003 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.
2. In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors and is signed for and on behalf of the Directors by:

*James Howes*  
 \_\_\_\_\_  
 DIRECTOR

20 APRIL 2004  
 BRISBANE, QLD

  
 \_\_\_\_\_  
 DIRECTOR

### Statement of Financial Performance for the Year ended 31 December 2003

	NOTES	2003	2002
Rental Income		-	-
Other Income		-	-
Administration Expenses		-	-
Other Expenses from Ordinary Activities		-	-
Profit/(Deficit) from Ordinary Activities Before Income Tax Expense	2	0.00	0.00
Income Tax Expense Relating to Ordinary Activities		-	-
Profit/(Deficit) from Ordinary Activities After Related Income Tax Expense		0.00	0.00

The accompanying notes form part of these financial statements.

## Financial Statements

### Acupuncture Ethics and Standards Organisation Limited

#### Statement of Financial Position as at 31 December 2003

	NOTES	2003	2002
<b><u>CURRENT ASSETS</u></b>			
Cash		10.00	10.00
TFN Tax Paid		-	-
<b><u>TOTAL CURRENT ASSETS</u></b>		10.00	10.00
<b><u>TOTAL ASSETS</u></b>		10.00	10.00
<b><u>NET ASSETS</u></b>		\$10.00	\$10.00
<b><u>MEMBER FUNDS</u></b>			
Accumulated Funds		10.00	10.00
<b><u>TOTAL MEMBERS FUNDS</u></b>		\$10.00	\$10.00

The accompanying notes form part of these financial statements.

#### Statement of Cash Flows for the Year Ended 31 December 2003

	NOTES	2003	2002
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from Subscriptions		-	-
Other Income		-	-
Payment for Operating Expenses		-	-
<b>NET CASH FROM OPERATING ACTIVITIES</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>		<b>-</b>	<b>-</b>
<b>CASH AT THE BEGINNING OF THE YEAR</b>		<b>10.00</b>	<b>10.00</b>
<b>CASH AT END OF THE YEAR</b>		<b>\$10.00</b>	<b>\$10.00</b>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

## Financial Statements

### Acupuncture Ethics and Standards Organisation Limited

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#### Notes to and Forming Part of the Financial Statements for the Year Ended 31 December 2003

---

##### 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirement of the Corporations Act 2001. The directors have determined that the company is not a reporting entity.

Acupuncture Ethics & Standards Organisation Limited is a company limited by guarantee.

The report has been prepared in accordance with the requirements of the Corporations Act 2001, and the following applicable Accounting Standards and Urgent Issues Group Consensus Views:

AASB 1002:	Events Occurring After Reporting Date
AASB 1018:	Statement of Financial Performance
AASB 1025:	Application of the Reporting Entity Concept and Other Amendments
AASB 1031:	Materiality
AASB 1034:	Financial Report Presentation and Disclosures
AASB 1040:	Statement of Financial Position
UIG Abstract 35:	Disclosure of Contingent Liabilities

No other applicable Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The report is also prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets

(a) The Company ceased Trading

	2003	2002
<b>2. OPERATING REVENUE</b>	\$NIL	\$NIL

##### 3. RELATED PARTY DISCLOSURE

(a) Directors who held office during the year ended 31 December 2003 are:

Adrian Button (Resigned)	Jacqueline Corner	John Deare	
James Flowers	Hoc Ku Huynh OAM	Ke Li	
Xue Jian Liu (Resigned)	Walter Simpson	Yifan Yang	
Marina Christov	Brendon Supple		

##### 4. MEMBER'S GUARANTEE

The company is limited by guarantee. If the company is wound up, the Articles of Association state that each member is required to contribute a maximum of \$2 each towards meeting any outstanding obligations of the company.

## Financial Statements

### Acupuncture Ethics and Standards Organisation Limited

#### Notes to and Forming Part of the Financial Statements for the Year Ended 31 December 2003

##### 5. NOTES TO STATEMENT OF CASH FLOWS

###### (a) Reconciliation of Cash

For the purpose of the Statement of Cash Flows, cash includes cash on hand and in Financial Institutions net of bank overdrafts. Cash at the end of the financial year, as shown in the Statement of Cash Flows, is reconciled to the related items in the balance sheet as follows: -

	<b>2003</b>	<b>2002</b>
Cash	\$10.00	\$10.00

###### (b) Reconciliation of Net Cash provided by Operating Activities to Operating Profit After Income Tax

Operating Profit/(Loss) after income tax & abnormal items	-	-
Depreciation	-	-
Changes in Assets & Liabilities		
Increase/(Decrease) in Fees Received in Advance	-	-
(Decrease) in Creditors	-	-
Net cash Provided by Operating Activities	\$ -	\$ -

##### 6. ACCUMULATED PROFITS

Accumulated Profits at the Beginning of the Financial Year	10.00	10.00
Net Deficit Attributable to Members of the Company	-	-
	\$10.00	\$10.00

**Board of Directors**

As at 31 December 2003

James Flowers (Chair)	NSW/ACT
Ke Li (Deputy Chair)	VIC/TAS
Walter Simpson (Secretary)	QLD
John Deare (Treasurer)	QLD
Marina Christov	VIC/TAS
Jacqueline Corner	WA
Hoc Ku Huynh OAM	NSW/ACT
Brendon Supple	SA/NT
Yifan Yang	NSW/ACT

**Company Secretary**

Walter Simpson

**Committees****Disciplinary Committee**

John Deare (Chair)

**Legislation and Policy Review Committee**

James Flowers (Chair)

**Membership Officer**

Hoc Ku Huynh OAM

**Professional Development Committee**

Walter Simpson (Chair)

**Promotions and Publications Committee**

Jacqueline Corner (Chair)

**Consultants**

Mary Herbison (Accreditation)  
Yanping Wang (Accreditation)

**AUDITORS** Haywards**BANKERS** Westpac Bank**BROKERS** PI Direct Insurance Brokers P/L**REGISTERED OFFICE**

Suite 5, 28 Gladstone Road  
Highgate Hill Qld 4101

**POSTAL ADDRESS**

PO Box 5142  
WEST END QLD 4101

Telephone 07 3846 5866  
Local call 1300 725 334  
Facsimile 07 3846 5276  
Email aacma@acupuncture.org.au  
Homepage www.acupuncture.org.au

**State Committees****Australian Capital Territory**

Michelle Cook (Minutes Secretary)  
Andrew Smith (Chair, Finance Secretary)  
Domenique Wood (Deputy Chair)

**New South Wales**

Ann Adams (Finance Secretary)  
Simin Chen (Committee Member)  
James Flowers (Committee Member)  
Bernadette Fontaine (Minutes Secretary)  
Hoc Ku Huynh (Chair)  
Weihong Li (WorkCover Committee)  
Mei-Kin Li Rees (Deputy Chair)  
Peter Rotton (Deputy Chair)  
Rodrigo Sanchez (Deputy Chair)  
Yina Wang (Deputy Chair)  
David White (Continuing Education Committee)  
Yifan Yang (Committee Member)

**Queensland**

John Deare (Committee Member)  
Helga Donath (Finance Secretary)  
David Hartmann (Committee Member)  
Paul McLeod (Deputy Chair)  
Brett Montgomery (Deputy Chair)  
Matt O'Hara (Minutes Secretary)  
Wally Simpson (Committee Member)  
Phillip Strong (WorkCover Committee)  
Linda Tedd (Chair)  
Heather Tilden (Continuing Education Committee)

**South Australia/Northern Territory**

Douglas Dickmann (Chair, WorkCover Committee)  
Ute Hribar (Minutes Secretary)  
Darryl Nitschke (Finance Secretary)  
Helen Nitschke (Committee Member)  
Caroline Smith (Committee Member)  
Brendon Supple (Committee Member)

**Victoria/Tasmania**

Luzviminda Agosta (Minutes Secretary)  
Marina Christov (Social Activities)  
Victor Lam (Continuing Education Committee)  
Ke Li (Chair, WorkCover Committee)  
Warwick Poon (WorkCover Committee)  
Ye Shao (Committee Member)  
Danielle Slade (Finance Secretary)  
Julian Stow (Deputy Chair)  
Kathryn Thomson (Committee Member)

**Western Australia**

Marie Hopkinson (Minutes Secretary)  
Wade James (Chair, Finance Secretary)  
Suzanne McDonald (Committee Member)  
Fransetta (Sono) Michetti (WorkCover Committee)

**STAFF**

(As at 31 December 2003)

Julie Tierney - Operations Manager  
Kathleen Burrell - Receptionist  
Stuart Myerscough - Marketing & Events Administrator

Judy James - Executive Officer  
Justin Frost - Membership Administrator  
Sarah Brown - Finance Administrator